

Reed City Area District Library Board Meeting

July 11, 2023 6 p.m.

829 Chestnut Street, Reed City, MI 49677

Present:

Lyndsey Eccles, President, Reed City

Bette Newell, Secretary, Lincoln Township

Laura Dahlquist, Trustee, Richmond Township

Shay Thompson, Trustee, Richmond Township

Irene Balowski, Green Township Liaison

Melissa Rohen, Director

Brian Ford, Assistant Director

Absent:

Kylene Nix, Treasurer, Reed City

Melissa Tonn, Vice President, Lincoln Township

Cedar Township Liaison, OPEN

1. Call to Order and Attendance

The meeting was called to order by L. Eccles at 6:02 p.m. and attendance was noted by B. Newell.

2. Approval of Agenda

A motion was made by L. Dahlquist and seconded by S. Thompson to approve the agenda as presented. It passed.

3. Approval of Consent Agenda

A motion was made by L. Dahlquist and seconded by S. Thompson to approve the Consent Agenda consisting of Regular Meeting minutes of June 6, 2023 and special meeting minutes of June 27, 2023 and the bills of June 2023 and the financial report as of 5/31/2023. It passed.

4. Citizen's request and/or comments

M. Rohen reported that she has received multiple positive comments about the landscaping on the front of the building.

5. Board President Comments-None

6. Standing Committee Reports

A. Budget Committee-did meet and presented a 2023-2024 budget to the Board

B. Digital Sign-did not meet

C. Building Committee-did not meet

D. Strategic Plan Committee- M. Rohen said the patron questionnaire will be going out around the end of August.

E. Millage Committee-Meeting August 8, 2023 at 5:30 p.m. at Trinity Lutheran Church

F. HR/Policy Committee-S. Thompson joined this committee

G. Ad Hoc Committee-Evergreen-will meet on July 26, 2023 at 4 p.m. at the library, to discuss a booth at the Crossroads Festival.

7. Director's Report

The complete director's report is on file at the library and also available on the website in the board packet for this meeting date.

8. Ongoing Business

Grant and Green Township Discussion-M. Rohen will draft a letter to be reviewed at the next meeting to be sent to these townships outlining a possible plan to bring them into receiving service from our library.

9. New Business

A. Director's Evaluation: Review of Questions-M. Rohen will complete the Director's evaluation, answering the questions in a way to make it easier for the Board to evaluate her performance. After she completes the evaluation the Board will receive the evaluation tool to make their own evaluations.

B. Vacant Position-A motion was made by S. Thompson and seconded by L. Dahlquist to post the new clerk position. It passed. Applications will be accepted up to August 11, 2023.

C. Postpone August 1, 2023 meeting- A motion was made by S. Thompson and seconded by B. Newell, to reschedule this meeting to August 15, 2023 at 6. p.m. at the library. It passed.

10. Board Dynamics-None

11. Citizen's Comment-None

12. Adjournment

A motion was made by S. Thompson and seconded by L. Dahlquist to adjourn the meeting. It passed. Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Bette Newell, Secretary, RCADL Board

The next meeting of the RCADL Board is scheduled for August 15, 2023 at 6 p.m. at the RCADL Community Room.