

Reed City Area District Library

February 22, 2021; 6 p.m.

829 S. Chestnut Street, Reed City, MI 49677

per Zoom because of Covid-19 pandemic

Present:

Lyndsey Eccles-Burchett, President, Reed City

Nancy Washburn, Vice President, Lincoln Township

Kylene Nix, Treasurer, Reed City

Bette Newell, Secretary, Lincoln Township

Laura Dahlquist, Trustee, Richmond Township

Jenn Thorson, Interim Director

Absent:

Cecile Slywka, Trustee, Richmond Township

Green Township Liaison, OPEN

Cedar Township Liaison, OPEN

1. Call to order

The meeting was called to order at 6 p.m. A quorum was present per zoom. Attendance was noted by Bette Newell.

2. Approval of Agenda

A motion was made by Bette Newell and seconded by Kylene Nix to approve the agenda as presented. It passed.

3. Approval of Consent Agenda

A motion was made by Laura Dahlquist and seconded by Kylene Nix to approve the minutes of January 25, 2021 as amended and the February bills and the financial statements for December and January. It passed.

4. Citizen's Comment/Public Comment

Jenn expressed appreciation from the staff to Laura Dahlquist for the masks she provided for them.

5. Standing Committee Reports

A. Budget and Finance did meet and produced the Budget Amendment to be presented later in the meeting. They will not meet in March.

B. The HR and Policy Committee did meet and reviewed policy updates. The Director's job description needs updating. It was decided to have the Director's position advertised by May 1, 2021. It will be advertised in the local paper and on Facebook.

No other committees met so far this month.

Strategic Planning meeting is set for Thursday February 25, 2021.

Millage Committee will meet in April.

Sign Committee will meet on March 2, 2021 at 4 p.m.

Building Committee will plan a meeting after receiving new information about windows.

6. Director's Report

Metrics are on file at the library.

Jenn reported that the 2019 OCCF Grant for SRP is completed.

Jenn has submitted the grant request for 2021 SRP to OCCF.

Jenn is also pursuing a Michigan Humanities Grant for further funding of SRP entertainment.

The new Xerox machine has been installed and Jenn reports that everyone loves it.

Jenn is pursuing a MML grant for SQUARE at the desk.

Jenn reported that they are planning a kickoff for the Seed Library.

7. Ongoing Business

Jenn reported that the electrical work on the back of the building is supposed to take place this Thursday morning. The library will be closed while this is being completed.

Lyndsey gave a story walk update. A work bee is planned February 27, 2021 at 10 a.m. at the Scout building. Any help is appreciated.

8. New Business

A motion was made by Bette Newell and seconded by Nancy Washburn to approve the RESOLUTION FOR BUDGET AMENDMENTS dated 2/22/2021. A roll call vote was taken. Yeas: Kyleene Nix, Laura Dahlquist, Bette Newell, Nancy Washburn, Lyndsey Eccles. Nays: None Cecile Slywka absent. It passed.

9. Adjournment

A motion was made by Bette Newell and seconded by Kyleene Nix to adjourn the meeting. It passed. Meeting adjourned 7: 04 p.m.

Respectfully Submitted,

Bette Newell, Secretary, RCADL Board

The next meeting of the RCADL will be held on March 22, 2021 at 6 p.m. Location to be determined.