

Reed City Area District Library Board Meeting

November 1, 2022 6 p.m.

829 S. Chestnut Street Reed City, MI 49677

Present:

Lyndsey Eccles, President, Reed City

Melissa Tonn, Vice President, Lincoln Township

Kylene Nix, Treasurer, Reed City

Bette Newell, Secretary, Lincoln Township

Laura Dahlquist, Trustee, Richmond Township

Cecile Slywka, Trustee, Richmond Township

Irene Balowski, Green Township Liaison

Melissa Rohen, Director

Jennifer Thorson, Assistant Director

Doug Vredeveld, Auditor from Vredeveld Haefner LLC

Absent:

Cedar Township, Liaison, OPEN

1. Call to Order and Attendance

The meeting was called to order by L. Eccles at 6 p.m. Attendance was noted by B. Newell. A quorum was present.

2. Approval of Agenda

A motion was made by L. Dahlquist and seconded by M. Tonn to approve the agenda as amended. It passed.

3. Approval of Consent Agenda

A motion was made by K. Nix and seconded by C. Slywka to approve the minutes of October 18, 2022, and the expense Report for October 2022 and the Financial statements of August 2022 and September 2022. It passed.

4. New Business

Doug Vredeveld from Vredeveld Haefner LLC gave a presentation concerning our audit. He stated that the audit showed our financial position to be in accordance with generally accepted accounting principles in the United States. He took questions.

5. Citizen's request and/or comments

None

6. Board President Comments

None

7. Standing Committee Reports

A. Budget and Finance Committee-did meet and present to the Board a Resolution for Budget Amendment. A motion was made by C. Slywka and seconded by L. Dahlquist to approve the Resolution for Budget Amendment as presented. A roll call vote was taken. Yeas: M. Tonn, B. Newell, L. Dahlquist, C. Slywka, K.Nix, L. Eccles. Nays: None. It passed.

B. Digital Sign Committee-No report

C. Building Committee-to meet November 9, 2022 at 2:30 p.m. at library.

D. Strategic Plan Committee-to meet November 9, 2022 at 1 p.m. at library.

E. Millage Committee- A Special Meeting is set for November 5 ,2022 for all Board members able to attend, with Shirley Bruursema . The meeting will be at 9 a.m. in the library with light breakfast items supplied by Board members.

F. HR Committee-to meet on November 9, 2022 at 3:30 pm at the library

8. Director's Report

Complete Director's report on file at the library.

M. Rohen reported that the staff are making up some gift baskets for a silent auction. The Board decided it would also provide 2 baskets for the auction, each member donating \$20 towards the purchase of items for the baskets. M. Tonn will do the purchasing. Individual members may make baskets if they wish.

M. Rohen reported that the new book selected for the story walk was unavailable and J. Thorson will look for a replacement.

M. Rohen stated she has prepared a Corrective Plan at the request of the Michigan Department of Treasury. It is to address the fact of our expenditures exceeding our income, that we are aware of it and dealing with it properly.

8. Ongoing Business

M. Rohen reported that both her and J. Thorson have tried repeatedly to contact Cadillac Janitorial about getting the Community Room cleaned and waxed , but receive no return on their calls. They will try to contact Extreme Clean in Evert.

9. Board Dynamics

None

10. Adjournment

A motion was made by M. Tonn and seconded by L.Dahlquist to adjourn the meeting. Meeting adjourned at 7:07 p.m.

Respectfully Submitted,

Bette Newell, Secretary, RCADL Board

The next meeting of the RCADL Board will be December 6, 2022 at 6 p.m. in the RCADL Community Room.