

Reed City Area District Library Board Meeting

March 7, 2023 6 p.m.

829 S. Chestnut St. Reed City, MI 49677

Present:

Melissa Tonn, Vice President, Lincoln Township

Bette Newell, Secretary, Lincoln Township

Laura Dahlquist, Trustee, Richmond Township

Shay Thompson, Trustee, Richmond Township

Melissa Rohen, Director

Absent:

Lyndsey Eccles, President, Reed City

Kylene Nix, Treasurer, Reed City

Irene Balowski, Green Township Liaison

Cedar Township Liaison, OPEN

1. Call to Order and Attendance

The meeting was called to order at 5:58 p.m. by M. Tonn. A quorum was present. Attendance was noted by B. Newell.

2. Approval of Agenda

A motion was made by L. Dahlquist and seconded by B. Newell to accept the agenda as presented. It passed.

3. Approval of Consent Agenda

A motion was made by L. Dahlquist and seconded by S. Thompson to approve the minutes of February 7, 2023 and the bills for February 2023 and the financial statements of November 2022. It passed.

4. Citizen's request and/or comments

L. Dahlquist reported a conversation she had with a patron who expressed regret at J. Thorson's departure from the library, and stated she was very helpful and accommodating.

5. Board President Comments

L. Eccles was not present but a message was relayed by M. Tonn to inform the Board that L. Eccles and M. Rohen would be meeting this month to work on grants.

6. Standing Committee Reports

A. Budget and Finance Committee- met on February 14 to discuss wages . The goal is to implement a step increase on an annual basis.

B. Digital Sign Committee-Updated quotes have been received from two vendors and passed on to L. Eccles to be passed on to TC Energy.

C. Building Committee –will schedule a meeting the latter part of April for its spring walk through.

D. Strategic Plan Committee-will wait to schedule a meeting until they can be in touch with L. Eccles.

E. Millage Committee-no updates

F. HR Committee-no updates

G. Ad Hoc Committee for creation of a float for Evergreen Parade. –B. Newell and L. Dahlquist volunteered to be on a committee to create a float for the evergreen parade promoting the library.

7. Director's Report

M. Rohen shared that although Jen's resignation has shaken things up a bit, staff members are picking up the slack and morale seems fairly good. She has several applicants for the position of assistant director and hopes to schedule interviews in later March. The entire Director's report is available at the library.

8. Ongoing Business

A. Assistant Director Job Description

A motion was made by B. Newell and seconded by S. Thompson to approve the assistant director job description provided. It passed.

9. New Business

Any new business is tabled until April 2023.

10. Board Dynamics

A discussion was had on points brought forward in J. Thorson's resignation letter.

11. Adjournment

A motion was made by L. Dahlquist and seconded by B. Newell to adjourn the meeting. It passed. Meeting was adjourned at 7:02 p.m.

Respectfully Submitted,

Bette Newell, Secretary, RCADL BOARD

The next RCADL Board Meeting is scheduled for April 4, 2023 at 6 p.m. in the RCADL Community Room