

Reed City Area District Library Board Meeting:

August 2, 2022; 6 p.m.

829 Chestnut Street, Reed City, MI 49677

Present:

Lyndsey Eccles, President, Reed City

Melissa Tonn, Vice President, Lincoln Township

Kylene Nix, Treasurer, Reed City

Laura Dahlquist, Trustee, Richmond Township

Cecile Slywka, Trustee, Richmond Township

Irene Balowski, Green Township, Liaison

Melissa Rohen, Director

Absent:

Bette Newell, Secretary, Lincoln Township

Cedar Township, Liaison, OPEN

1. Call to Order and Attendance

The meeting was called to order at 6:02 by L. Eccles. Attendance was noted by secretary pro-tem Laura Dahlquist. A quorum was present.

2. Approval of Agenda

A motion was made by M. Tonn and seconded by K. Nix to approve the agenda. Motion Carried.

3. Approval of Consent Agenda

A motion was made by L. Dahlquist and seconded by M. Tonn to approve the Consent Agenda consisting of the minutes of the July 5, 2022 meeting and the bills and financial statements. Motion carried.

We are waiting on Barb for current financials. L. Dahlquist posed the question of paying

Bills with a credit card. A discussion was held and will be added to the agenda for the next meeting.

4. Citizen's Request and/or Comments

None noted.

5. Board President Comments

None noted.

6. Standing Committee Reports

A. Budget and Finance Committee

No meeting held. Will be scheduled in September for quarterly review.

B. Digital Sign Committee

On hold

C. Building Committee

There are two quotes in on the tree removal, and another on coming.

Someone is coming to look at the windows.

M. Rohen stated the Bette requested to talk about the parking lot.

A meeting will be scheduled for September.

D. Strategic Planning Committee

An August meeting is to be scheduled.

E. Millage Committee

Shirley prefers to meet on a Sunday morning. M. Rohen will set a date and copy all.

F. HR Committee

M. Tonn has compiled the results of the director's evaluation and will send it to the Committee, who will meet with the director. M. Rohen will update the director's goals and present them to the board, using the input from the evaluation.

7. Director's Report

M. Rohen touched on the water heater insurance claim. Our deductible is \$1000. There is Wall damage. This will be resolved when all information is complete.

SRP program concludes this week, to allow for staff to plan, weed, etc. Circulation is up.

Do It All Doug is busy with projects. No bill has been submitted.

A survey was given to the staff.

The Dukes from Hersey have given \$1000 toward library privileges for Hersey residents.

Money is being spent from the grant for STEM kits and the GWFC donation for board games.

The complete director's report is on file at the library.

8. Ongoing Business

A. Window Update – someone is supposed to come. If they do not, calls will be made.

B. Floor Update – Cadillac Janitorial will be scheduled, hopefully for a Friday so the room can be closed.

C. Director Evaluation

Already discussed in the HR report

9. New Business

* A discussion was held on the SRP: timing/staffing/fundraising/incentives and

Feedback from parents and participants. A survey will be given to them.

It is possible to have a brainstorming meeting, before January.

The theme for next year is: Find Your Voice

* I. Balowski mentioned education for the upcoming election, and process. She presented a book entitled "The Founder's Speech." A discussion was held on the library having an American flag.

* A new Story Walk book will be selected by M. Rohen. Printing will be funded by the GWFC.

10. Board Dynamics

L. Eccles cautioned us about micromanaging the SRP. It is programming, and the responsibility of the staff, not the board.

11. Adjournment

A motion was made by C. Slywka and seconded by M. Tonn to adjourn. Motion carried.

Meeting adjourned at 6:39 p.m.

Respectfully submitted,

Laura Dahlquist, Trustee, RCADL Board secretary pro-tem.

The next RCADL Board meeting will be held September 6, 2022 at 6 p.m. in the RCADL Community Room.