

Reed City Area District Library Board Meeting
June 27, 2016; 6 p.m.
RCADL Community Room

Present:

Christine Cox: President, Reed City
Mary Neal: Treasurer, Reed City
Bette Newell: Secretary, Lincoln Township
Terry Blood, Richmond Township
Tom Burnosky, Richmond Township
Bob Duke, Hersey Township Liaison
Annette Butler, Green Township Liaison
Heather Symon Bassett, Director
Susan Brown of Crossroads Business Services
Pat Kailing of Crossroads Business Services
Maureen Watson, Citizen

Absent:

Phil Noreen, Vice President, Reed City
Twila Betzing, Lincoln Township
Cedar Township, Open

1. Call to Order

The meeting was called to order at 6:04 p.m. by Christine Cox. A quorum was present.

2. Approval of Agenda

A motion was made by Tom Burnosky and seconded by Bette Newell to accept the agenda as adjusted. It passed.

3. Approval of previous minutes

A. A motion was made by Mary Neal and seconded by Terry Blood to approve the minutes of May 23, 2016 as presented. It passed.

B. A motion was made by Mary Neal and seconded by Terry Blood to approve the minutes of special meeting May 26, 2016 as presented. It passed.

4. Citizen's request/Public Comment

None

5. Finance Report

A. A motion was made by Mary Neal and seconded by Terry Blood to approve the bills as presented. It passed. The total for the operations bills was \$4,739.81. The New Facility bills are \$8,459.31 for a grand total of \$13,199.12.

B. Bank Account statements are not available for this meeting.

C. Mary Neal reported that our OCCF Endowment total as of 3/31/16 is \$12,092.37.

D. A motion was made by Mary Neal and seconded by Terry Blood to accept the Budget Amendment as presented. A roll call vote was taken. Yeas: Tom Burnosky, Mary Neal, Christine Cox, Terry Blood, Bette Newell. Nays: None. Absent: Twila Betzing and Phil Noreen. It passed.

E. A motion was made by Tom Burnosky and seconded by Terry Blood to

approve the resolution for budget adjustment in operations budget. It passed.
F. A motion was made by Terry Blood and seconded by Mary Neal to allow Heather to purchase ADA signage and fire extinguishers not to exceed \$600. A roll call vote was taken. Yeas: Bette Newell, Terry Blood, Christine Cox, Mary Neal, Tom Burnosky. Nays: None. Absent: Phil Noreen, Twila Betzing. It passed.
G. Ron Neal will contact Fenstemacher about a bid for resurfacing our parking lot.
H. Tom Burnosky will contact an electrician about the cost of running conduit under the parking lot to put power to a future sign.

6. Committee Reports

- A. Financial Committee will meet in September to discuss the budget.
- B. Director's Evaluation Committee will be addressed at the July meeting.
- C. Personnel and Policy Committee will meet in September to draft policy for after hours use.
- D. New Facility Committee
 - i. the fundraising committee is planning a garden walk and garage sale in July.
 - ii. Christine reviewed the items on the punch list.
 - iii. Bette reviewed the order of the Grand Opening ceremony.

7. Director's Report
see attached.

8. Old Business

~~Heather and others are collecting job descriptions from outside sources.~~

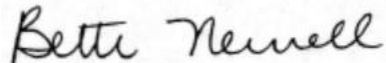
9. New Business

- A. A discussion was held concerning the security issues with the back door. This will be continued at the next meeting.
Bette will organize volunteers to clean the library very well for the open house.

10. Adjournment

A motion was made by Terry Blood and seconded by Tom Burnosky to adjourn the meeting. It passed. The meeting was adjourned at 9:08 p.m.

Respectfully submitted,



Bette Newell, Secretary, RCADL Board

Next regular meeting of the RCADL Board is August 29, 2016 RCADL Community Room at 6 p.m.

Approved July 25, 2016