

Reed City Area District Library
August 29, 2016; 6 p.m.
RCADL Community Room

Present:

Christine Cox, President, Reed City
Phil Noreen, Vice President, Reed City
Mary Neal, Treasurer, Reed City
Bette Newell, Secretary, Lincoln Township
Terry Blood, Richmond Township
Twila Betzing, Lincoln Township
Tom Burnosky, Richmond Township
Bob Duke, Hersey Township Liaison
Heather Symon Bassett, Director
David Bisbee, Citizen

Absent:

Annette Butler, Green Township Liaison
Cedar Township Liaison, Open

1. Call to order and attendance

Meeting was called to order by Christine Cox at 6:01 p.m. Attendance was recorded by Bette Newell.

2. Approval of Agenda

A motion was made by Phil Noreen and seconded by Terry Blood to approve the agenda as adjusted. It passed.

3. Consent Agenda

A motion was made Tom Burnosky and seconded Phil Noreen to approve the July 25, 2016 regular and August 16, 2016 special meeting minutes as well as the financial reports by consent agenda. It passed. Bills and account balances were added as agenda items under new business.

4. Citizen's request/Public Comment

None.

5. Committee Reports

The Committee members are noted as the following:

Budget and Finance
Phil Noreen
Mary Neal
Tom Burnosky

Director Evaluation

Tom Burnosky
Twila Betzing
Terry Blood

Personnel and Policy
Bette Newell
Terry Blood
Mary Neal

Executive Committee
Christine Cox
Phil Noreen
Bette Newell

A. Finance Committee-None

B. Director's Evaluation Committee

The Board went into closed session at 6:08 p.m. to hear the Director's Evaluation report from the Director's Evaluation Committee and then came out of closed session at 6:32. They requested the Director add more detail to her goals, to be revisited at the September Board meeting.

C. Personnel and Policy Committee

i. Bette reported the committee met to discuss the Community Room Policy but after speaking with Heather, it was requested that Heather would formulate the policy and give it to the committee to review before the next board meeting.

D. New Facility Committee

Mary will contact a floor maintenance company to evaluate and possibly get bids to put a top coat on our tile floors.

6. Director's Report (see attached)

A. Heather reported that the last book sale raised over \$500.

B. The risk report from the insurance company was received.

C. Trinity will get back with Heather about receiving the green shelving in storage.

D. Heather presented the old commemorative plaques from the old building. It was decided Heather will try to contact the individuals or families that are in our system to see if they want them.

7. Old Business

A. Pothole repair

No further action at this time.

B. Discuss/consider action concerning black shelving in storage.

Discussion tabled until a future time.

C. Take action as necessary on committee reports.

None.

8. New Business

A. Discuss outdoor lighting

Mary Clark, a neighbor of the library, evaluated the lighting of the library building after dark. She reported there was sufficient light in the front and the back to get into cars.

B. Form Strategic Planning committee

Twila Betzing, Bob Duke and Mary Neal were placed on the Strategic Planning Committee. The other committees previously noted have been in place since March 28, 2016. A motion was made by Terry Blood and seconded by Phil Noreen to accept the changes made to the committees. It passed.

C. A motion was made by Twila Betzing and seconded by Terry Blood to accept the 2016 L-4029 as presented. It passed.

D. It was decided that 5 members of the board would donate \$10 a piece to purchase a \$50 ad in the Crossroads Theater Program advertising the library. This would be for the 2016- 2017 Season.

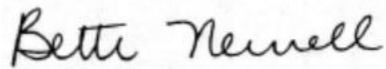
E. Heather reported that the meeting of Senator Peters in the community room tomorrow will not be open to the public. This is in contradiction with our policy, but it was not known at the time of the booking. A motion was made by Phil Noreen and seconded by Terry Blood to allow this meeting to take place. It passed. Policy will be reviewed on this issue.

F. Mary reported the account balances to be \$196,995.74 in the general account. The building account balance is \$110,868.98. The grand total of the bills is \$6,553.76. A motion was made by Terry Blood and seconded by Phil Noreen to approve payment of the bills as presented. It passed.

9. Adjournment

A motion was made by Terry Blood and seconded by Phil Noreen to adjourn the meeting. It was adjourned at 7:49 p.m.

Respectfully submitted,



Bette Newell, Secretary RCADL

Approved September 26th, 2016