

Reed City Area District Library Board Meeting

February 28, 2022; 6 p.m.

829 S. Chestnut St. Reed City, MI 49677

Present:

Lyndsey Eccles, President, Reed City

Melissa Tonn, Vice President, Lincoln Township

Kylene Nix, Treasurer, Reed City

Bette Newell, Secretary, Lincoln Township

Laura Dahlquist, Trustee, Richmond Township

Melissa Rohen, Library Director

Absent:

Cecile Slywka, Trustee, Richmond Township

Green Township Liaison, Open

Cedar Township Liaison, Open

1. Call to order and attendance

The meeting was called to order at 6 p.m. by L. Eccles. Attendance was noted by B. Newell. A quorum was present.

2. Approval of Agenda

A motion was made by L. Dahlquist and seconded by K. Nix to approve the agenda as amended. It passed.

3. Approval of Consent Agenda

A motion was made by L. Dahlquist and seconded by M. Tonn to approve the consent agenda consisting of minutes of January 21, 2022 and the monthly bills as amended. It passed. Financial statements were not available as M. Rohen stated that our accountant is a month behind on them at this point.

4. Citizen's request and/or comment

None

5. Board President Comments

L. Eccles made remarks about the Business after Five event.

6. Standing Committee Reports

A. Budget and Finance Committee- will meet on March 10, 2022 at 3:30 p.m. at the library.

B. Digital Sign Committee- will meet after they receive a soon expected quote.

C. Building Committee- will plan a meeting in the spring.

D. Strategic Plan Committee- will plan to meet in April after survey results are in

E. Millage Committee- L. Eccles will contact Shirley from Kent County District Library Friends this month, about millage strategies.

F. HR Committee- will meet in April.

7. Director's Reports-available at the library or on the website.

8. Ongoing Business

A. Window Update-this is tabled until next month when M. Rohen can meet with Phil Noreen.

B. Grant Opportunitites-no new ideas for grants were announced.

C. Election and Committee Assignments

A motion was made by M. Tonn and seconded by L. Dahlquist to approve B. Newell as secretary and a member of the Building Improvement, HR and Policy, and Millage committees. It passed.

9. New Business

A. Changing meeting date-tabled until next month.

B. Community Floor clean/wax costs.

L. Eccles and M. Rohen reported on the estimate of one floor cleaning person who looked at the community room floor. Another recommendation was received from B. Newell. Further quotes will be obtained.

C. Removal of plastic dividers at the circulation desk and opening the water fountains.

The Board agreed to the removal of the plastic dividers and also to open the water fountains.

D. Richard C. Allen Living Trust

M. Rohen explained that the library has been named as a beneficiary of a Richard C. Allen Living Trust. The amount is unknown at this time but required the Board President's signature to continue the process.

E. Board Dynamics

A discussion took place concerning perceived attitudes and actions of members of the Board by other Board members and community members.

10. Adjournment

A motion was made by M. Tonn and seconded by Kylene Nix to adjourn the meeting. It passed. Meeting was adjourned at 7:36 p.m.

Respectfully Submitted,

Bette Newell, Secretary, RCADL

The next meeting of the RCADL Board is scheduled for March 21, 2022 at 6 p.m. in the RCADL Community Room.