

REED CITY AREA DISTRICT LIBRARY
MINUTES NOVEMBER ~~25~~ 24, 2014 6 pm
RCADL COMMUNITY ROOM

Members Present:

Christine Cox, President, Reed City
Phil Noreen, Vice President, Reed City
Mary Neal, Treasurer, Reed City
Bette Newell, Secretary, Lincoln Township
Edie Betzing, Richmond Township
Terry Blood, Richmond Township
Heather Bassett, Library Director

Members Absent:

Jacquie Gerould, Lincoln Township
Open, Green Charter Township Liaison
Open, Cedar Township Liaison
Open, Hersey Township Liaison

Visitors:

David Bisbee, ~~Citizen~~ CITY COUNCIL MEMBER
PAUL GRIFFITH MICHIGAN WORKS
JUANITA RIPLEY CITIZEN

1 Call to Order

The meeting was called to order at 6 pm. A quorum was present.

2. Approval of Agenda

A motion was made by Phil Noreen and seconded by Terry Blood to accept the agenda as corrected. It passed unanimously.

3. Approval of previous meeting minutes of November 5, 2014 October 27, 2014 and September 29, 2014.

A motion was made by Phil Noreen and seconded by Terry Blood to accept all minutes of 11/5/2014 and 10/27/2014 as presented and 9/29/2014 as corrected. It passed unanimously.

4. Citizen's requests/Public comment

a. David Bisbee reported talking to Brad Taylor at Lake Osceola Bank with findings that he expressed very positive attitudes toward lending money to the library at a 2.5 % rate hopefully over a 10 year period.

9. New Business:

a. Special guest, Paul Griffiths from Michigan Works to talk about the option of lease to buy for funding the renovation of the building at 829 South Chestnut.

After hearing what funds we would probably have available and what work we need completed he did not have a very favorable feeling for our situation. He did mention the Commercial Rehabilitation Act which would allow the building to be taxed on the prerenovation value for 10 years and this would be a tax credit for owner. He has worked with Gerber Construction on all three building . he has been involved with and has been overall satisfied with the timeliness and quality of their work , this is not too say that everything always went according to expectations. The idea was also put out there that perhaps all three banks in Reed City might be willing to fund MIGHT HAVE INTEREST IN the project and thereby decrease their liability. This would be important to them if it becomes necessary to secure loans longer than the 10 years we have money coming in for the millage.

5. Finance Report

a. A motion was made by Mary Neal and seconded by Phil Noreen to accept the bills as presented . It passed unanimously. A motion was made by Terry Blood and seconded by Phil Noreen to accept the line item transfers as noted in the transfer memo of November 24, 2014. It was passed unanimously.

6. Committee Reports

a. Heather reported that the biggest thing that came out of the 11/10/2014 budget meeting was the suggestion for Mary, Edie and Heather to meet to discuss financial policy review and internal policy review and then make recommendations to the board. A meeting is TENTATIVELY planned on Dec. 3 at 1 or 3 pm.

b. Christine presented some promotional materials designed for fundraising, asking for comments.

c. Mary reported talking to Barb Westerborg, on what duties to divide with her, on opening accounts for the RCADL , Barb could continue to do payroll for us, the need to decide on which bank to make our accounts with, Barb suggested a brainstorming session with her and Ron and some board members, Barb and Ron will be invited to the Dec 3 meeting, along with any and all finance committee members. Heather will send announcements of this meeting and subsequent meetings to the township clerks of Lincoln and Richmond so they can post it at their townships along with being posted at the library.

d. Phil reported that we took in \$43 at the “free” book give away on 11/22/2014.

7. Director’s Report

a. Heather reported that overall totals of circulation are up for the year.. Income was a little higher than in the past few years. Halloween in the Park and scholastic book fairs were completed in October and November. Heather will present at the Rotary on 12/9/2014 , focusing on questions about the millage.

b. Lincoln and Richmond have made their differential payments to comply with the agreements made to augment penal fine billings. This will be the last of these for these two townships as they are now part of the District Library.

c. State Aid reports will be made by Heather in order to receive the State Aid

money. Approximately \$4,000 will be received from the state and about half of this will go for membership dues for the library cooperative.

d. Library staff manned a booth at the business expo, where they promoted the Freading program, special author event on 12/4/2014. The mobile book sale brought in \$40-45 .

e. A motion was made by Edie Betzing and seconded by Terry Blood to designate January as amnesty month for overdue books. It passed unanimously. Flyer bookmarks will be distributed advertising Amnesty Month.

f. Heather reported that BETTER WORLD BOOKS will accept large amount of used books and give you ~~10%~~ 9.25 of proceeds. They will also pick them up.

8. Old Business

none

9. New Business

b Phil Noreen will let city council know that he will remain as a Board Member for another 4 year term. Edie Betzing's term as board member for Richmond Township expires 12/31/2014. She will let us know at a later date her decision\ to stay on or leave the board.

c. Green, Hersey, and Cedar Township liaison positions are open. If you know of anyone suitable in these townships for these positions have them contact their Township Supervisor.

d. A motion was made by Edie Betzing and seconded by Phil Noreen to move the December 15, 2014 meeting to 5 pm. It passed unanimously. The BIG CHECK presentation from the USDA will be made at 6 pm. with a potluck following for staff and board.

10. Adjournment

A motion was made by Edie Betzing and seconded by Terry Blood to adjourn the meeting. It passed unanimously. The meeting was adjourned at 8:40 p.m.

A special budget meeting will be held on December 3, at 1 or 3 pm. in the RCADL community room.

The next Library Board meeting will be on December 15, 2014 at 5 pm. in the RCADL community room.

Respectfully submitted,

Bette Newell

to be approved December 15, 2014

