

Reed City Area District Library Board Meeting
Monday August 31, 2015, 6 p.m.
Richmond Township Hall, 4575 Park Street, Reed City

Present:

Christine Cox, President, Reed City
Phil Noreen, Vice President, Reed City
Mary Neal, Treasurer, Reed City
Bette Newell, Secretary, Lincoln Township
Edie Betzing, Richmond Township
Twila Betzing, Lincoln Township
Terry Blood, Richmond Township
Bob Duke, Liaison Hersey Township
Heather Symon Bassett, Director
David Bisbee, Reed City City Council
Tom Burnosky, New Facility Chair
Maureen Watson, New Facility Committee
Dean DeKryger, DK Design

Absent:

Cedar Township Liaison, Open
Green Township Liaison, Open

1. Call to Order

The meeting was called to order at 6:05 p.m. by Christine Cox.

2. Approval of Agenda

A motion was made by Edie Betzing and seconded by Terry Blood to approve the agenda as corrected. It passed.

3. Approval of previous meeting minutes and other meetings.

A motion was made by Terry Blood and seconded by Phil Noreen to approve the minutes of 7/27/2015 as presented. It passed.

4. Citizen' request/ Public Comment

None

5. Finance Report

A. A motion was made by Twila Betzing and seconded by Edie Betzing to approve the bills as presented. It passed. The grand total of the bills was \$13,867.47.

A. Mary reported the bank balances to be OPERATING: \$56,692.40 and CONSTRUCTION: \$57,090.84.

C. A motion was made by Edie Betzing and seconded by Mary Neal to pursue a grant for the amount of \$255/year to continue receiving the Rocket Language Learning Program and not to pay for it out of our budget at this time.

It passed.

D. Christine reported that the Huntington account is now connected to the Library Website and is able to take online donations.

6. Committee Reports.

A. Finance Committee- no report

B. Director's Evaluation- tabled

C. A motion was made by Phil Noreen and seconded by Edie Betzing to approve the operating policy as presented. It passed.

D. New Facility Committee (delayed as DK Design has not arrived yet)

7. Director's Report

A. Heather reported that 137 children participated in the Summer Reading Program. Circulation is down for the same month last year. Income is slightly less than for the same time last year.

B. Heather reported that the Great Michigan Read will be the book STATIONS ELEVEN.

C. Heather reported that the Library will contribute bookmarks with a \$2 off library fines coupon on the back for the Halloween in the Park event.

D. Heather reported that the Rotary gave the library \$250 for any type of literacy initiative. A motion was made by Edie Betzing and seconded by Terry Blood to pay \$250 to Christine Cox to provide 8 computer classes for patrons of the library. A roll call vote was taken. Yeas: Twila Betzing, Mary Neal, Edie Betzing, Terry Blood, Phil Noreen, Bette Newell. Nays: None Christine Cox abstained. It passed.

E. Heather reported that an Advance Director's Workshop will be held in Lansing in September. A motion was made by Terry Blood and seconded by Twila Betzing for Heather to be allowed to go to the Advanced Director's workshop and that the board will pay reasonable expenses incurred, including overnight lodging. A roll call vote was taken. Yeas: Twila Betzing, Mary Neal, Edie Betzing, Christine Cox, Terry Blood, Phil Noreen, Bette Newell. Nays: Re None. It passed.

6. Committee Reports (return to)

D. i) Dean DeKryger from DK design reported that we need a resolution for hiring a contractor and one to decide on which alternates in design are desired. A motion was made by Edie Betzing and seconded by Terry Blood to direct DK Design to prepare a contract with Dave Wakefield construction including Alternates A1, A2, A3, A4, and A6 for a total of \$432, 132.90 for the renovation of the building at 829 S. Chestnut. A roll call vote was taken. Yeas: Twila Betzing, Mary Neal, Edie Betzing, Christine Cox, Terry Blood, Phil Noreen, Bette Newell. Nays: None. It passed. Christine will continue to be the contact person on the Board for the architects and contractor.

ii) A special board meeting will be held on September 14, 2015 at 6 p.m. at the Reed City Area District Library Community Room.

iii) David Bisbee reviewed the proposals from the seven banks for financing the

renovation project at 829 S. Chestnut.

iv) A motion was made by Edie Betzing and seconded by Mary Neal to accept the proposal of loan terms of Lake Osecola State Bank to finance the Reed City Area District Library up to \$480,000.

A roll call vote was taken. Yeas: Twila Betzing, Mary Neal, Christine Cox, Terry Blood, Phil Noreen, Bette Newell. Nays: None. It passed.

v) It was decided not to print a hard copy of the environmental studies done in 2015.

vi) A motion was made by Mary Neal and seconded by Edie Betzing to purchase the Builder's Risk Insurance through Municipal Underwriter's of Michigan for 12 months at a premium of approximately \$940 to become effective on September 15, 2015. A roll call vote was taken. Yeas: Twila Betzing, Mary Neal, Edie Betzing, Christine Cox, Phil Noreen, Bette Newell. Nays: None. It passed.

vii. Subcommittee reports. The materials review committee will meet at 6 p.m. on September 3, 2015 at the Richmond Township Hall.

8. Old Business

None

9. New Business

A motion was made by Twila Betzing and seconded by Mary Neal to contract Terminix for \$550 for the first treatment and \$50 per month after that. A roll call vote was taken. Yeas: Twila Betzing, Mary Neal, Edie Betzing, Christine Cox, Terry Blood, Phil Noreen, Bette Newell. Nays: None. It passed.

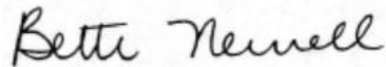
10. Adjournment

A motion was made by Edie Betzing and seconded by Phil Noreen to adjourn the meeting. It passed. Meeting was adjourned at 9:02 p.m.

A special meeting of the RCADL will be held on Monday September 14, 2015 in the RCADL Community Room at 6 p.m.

The Next Regular Library Board meeting is Monday, September 28, 2015 at 6 p.m. in the Reed City Area District Library Community Room.

Respectfully submitted,



Bette Newell
Secretary, RCADL

Approved September 14, 2015