

Reed City Area District Library Board Meeting

May 2, 2023 6 p.m.

829 S. Chestnut Street Reed City, MI 49677

Present:

Lyndsey Eccles, President, Reed City

Melissa Tonn, Vice President, Lincoln Township

Kylene Nix, Treasurer, Reed City

Bette Newell, Secretary, Lincoln Township

Laura Dahlquist, Trustee, Richmond Township

Shay Thompson, Trustee, Richmond Township

Melissa Rohen, Director

Chuck Smalley, Citizen, Grant Township

Dan Burchett, Citizen

Kathy Fiebig, Citizen

Absent:

Irene Balowski, Green Township Liaison

Cedar Township Liaison, OPEN

1. Call to order and attendance

The meeting was called to order by L. Eccles at 6.p.m. A quorum was present. Attendance was noted by B. Newell.

2. Approval of Agenda

A motion was made by M. Tonn and seconded by K. Nix to approve the agenda as amended. It passed.

3. Approval of Consent Agenda

A motion was made by S. Thompson and seconded by L. Dahlquist to approve the Consent agenda consisting of the April 4, 2023 minutes and the April bills and the financial statements of 1/31/2023, 2/28/2023, and 3/31/2023. It passed.

4. Citizen's Request/Comments

Chuck Smalley from Grant Township approached the Board with a proposal to bring their township residents library service by giving their penal fines to the RCADL. They currently contract with the Big Rapids Library. M. Rohen will take the matter under consideration.

5. Board President Comments

None

6. Standing Committees

A. Budget- meeting to be decided at later date.

B. Digital sign-K. Nix was in contact with L. Straub of TC Energy and received directions on applying for the sign grant online . The grant panel meets every 8-10 weeks. L. Eccles will work on submitting the application online. B. Newell presented an idea for making our current sign more presentable.

C. Building-set a meeting for May 17 at 1:30 p.m. at the library.

D. Strategic Planning-plans to meet in September, Emergency Plan is at top of list.

E. Millage-Two meetings were set up, June 20, 2023 at 5:30 at Trinity Lutheran Church for initial planning meeting and August 8, at 5:30 2023 with Shirley Bruursema, also at Trinity Lutheran Church. The location is dependent on availability.

F. HR-did not meet.

7. Director's Report

M. Rohen reported the new assistant director will be starting next week instead of this week because of work loads. She reported that the purging was complete, dumpster full, and the back room is now available for processing books. Inventory is coming along nicely, a new story walk book is in the works, and Green Township is seeking a different relationship with the RCADL. Complete Director's report is on file at the library.

8. Ongoing Business

None

9. New Business

A. L-4029 was presented for examination and signatures. The library's name appears incorrect on the form and M. Rohen will see to it being corrected.

B. M. Rohen gave a complete overview of the SRP for 2023. It was greeted with enthusiasm. The complete plan is on file at the library.

C. Director Medical Leave

M. Rohen will be taking medical leave from July 14-July 28. Several events will be taking place during this time. She asked for availability of Board Members that could be contacted for extra help at the library during this time.

D. Garden Proposal

Kathy Fiebig addressed the Board outlining her proposal to replace the shrubs in the front of the building with a native plant garden. She had not had the time to actually dig a hole out front and was not sure if she could commit to the plan without doing so, as there are large amounts of stone under the mulch, which would make digging very difficult. A motion was made by M. Tonn and seconded by S. Thompson to move forward with Kathy Fiebig and the plan of a native plant garden in the front of the library, with the cost not to exceed \$2,000. A discussion ensued and the general consensus was the Board would find labor to remove the stone if Kathy Fiebig deemed it necessary. A roll call vote was taken. Yeas: M. Tonn, S. Thompson, K. Nix, L. Dahlquist, L. Eccles. Abstain: B. Newell Nays: none It passed.

10. Citizen comment

None

11. Board Dynamics

None

12. Adjournment

A motion was made by M. Tonn and seconded by K. Nix to adjourn the meeting It passed.

Meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Bette Newell, Secretary, RCADL Board

Next meeting to be held on June 6, 2023 at 6 p.m. in the RCADL Community Room.