

Reed City Area District Library Board Meeting  
October 29, 2018; 6 p.m.  
Reed City Area District Library Community Room  
829 S. Chestnut St. Reed City, MI 49677

Present:

Lyndsey Eccles, President, Reed City  
Terry Blood, Vice President, Richmond Township  
Cecile Slywka, Treasurer, Richmond Township  
Bette Newell, Secretary, Lincoln Township  
Melissa Tonn, Lincoln Township  
Jenny Garska, Hersey Township Liaison  
Tom Burnosky, Director

Absent:

Kylene Nix, Reed City  
Mary Neal, Green Township Liaison  
Cedar Township Liaison, OPEN

1. Call to Order and attendance

The meeting was called to order by Lyndsey Eccles at 6:06 p.m. A quorum was present. Attendance was noted by Bette Newell.

2. Approval of Consent Agenda

A motion was made by Melissa Tonn and seconded by Cecile Slywka to approve the minutes of September 24, 2018 and the presented bills and financial statements. It passed.

3. Citizen's request/ Public Comment

None

4. Standing Committee Reports

A. The Budget and Finance Committee met and they drafted a letter to comply with the request for information from Richmond Township.  
B. The HR Committee reported that they met and compiled the results from the Director Evaluation which was collected from all the Board members and liaisons. They will meet on Friday November 2, 2018 to give Tom his evaluation.  
C. The Strategic Planning Committee did meet and reported on their progress. Lyndsey distributed a page detailing what has been accomplished so far. Another meeting is scheduled for October 31, 2018 at 12:15.p.m.

5. Director's Report

(See Attached)

Tom reported that the audit took place last week and it took less time than last year. The auditor will be at our November 26, 2018 meeting to give us the results.

## 6. Ongoing Business

- A. Professional Development- Cecile, Melissa and Bette reported on the meeting for library trustees, they attended at Delta Township library in October.
- B. Facility Update-Phil Noreen has been in touch with Tubelite, the donor of our window framing and has drafted a letter to be sent to Dave Wakefield , the contractor of the library renovation project. The letter is concerning the installation of the windows which appears to be faulty because of the copious amounts of frost that gathers on the interior surface of the window framing. Tom took pictures of the condition of the windows last winter.
- C. A discussion occurred concerning the idea of getting a new sign. Options considered were putting the current sign up on an attractive base, getting the digital sign from Gerber Construction, and the possibility of a donor for a larger digital sign. No decision was made.
- D. Tom reported that the bases of the computer tables are completed and estimates are being obtained for solid wood tops.
- E. Corporate Donor Wall- different ways of recognizing corporate donors was discussed. Bette will contact Lonnie Graham to see if he will make one book spine with a corporate logo and see how it looks.

## 7. New Business

Crossroads Smithsonian Grant- Tom presented an opportunity from the Michigan Humanities Council to be a host site for the CROSSROADS (CHANGE IN RURAL AMERICA) exhibit. This is a grant that has to be applied for. Tom said it would have to be a community effort with other local organizations involved. The Board agreed to let Tom pursue this opportunity.

It was agreed to have a discussion with Mary Neal to determine if she wishes to remain on the library board as liaison for Green Township as she has not been attending the meetings. Lyndsey, Melissa and Terry will do this.

## 8. Adjournment

A motion was made by Terry Blood and seconded by Melissa Tonn to adjourn the meeting. It passed. Meeting adjourned at 8:02 p.m.

Respectfully submitted ,



Bette Newell, Secretary, RCADL

\*The next RCADL Board meeting is Monday November 26<sup>th</sup>, 2018 at 6 p.m. in the RCADL Community Room.

to be approved November 26, 2018