

**REED CITY AREA DISTRICT LIBRARY**  
Minutes of the Special Board Meeting May 5, 2014

**Members Present:**

Christine Cox, President, Reed City  
Phil Noreen, Vice President, Reed City  
Mary Neal, Treasurer, Reed City  
Edie Betzing, Richmond Township  
Terry Blood, Richmond Township  
Jacquie Gerould, Lincoln Township  
David Bisbee, City Council Representative  
Heather Symon, Library Director, (ex-officio)

**Members Absent:**

Char Oden, Green Charter Township Representative  
Kay Lux, Pinora Township Representative  
Bette Newell, Secretary, Lincoln Township  
Jen Thorson, Assistant Library Director

1. Call to Order

The meeting was called to order at 5:00 p.m. by Christine Cox, President, in the Reed City Area District Library Community Room. A quorum was present.

2. Approval of Agenda

A motion was made by Mary Neal and seconded by Phil Noreen to approve the agenda as presented. It passed unanimously.

3. Approval of Minutes

A motion was made by Mary Neal and seconded by Jacquie Gerould to approve the May 1, 2014 Special Meeting minutes as presented. It passed unanimously.

4. Citizen's Requests/Public Comment

None

5. Finance Report

None

6. Committee Reports

None

7. Directors Report

None

8. Old Business

There was much discussion of comparisons of preliminary contractor walk through estimates

especially in relation to estimates from FTC&H Architects. It was noted that in a phone conference with FTC&H Architects cost savings were achieved in a line by line reevaluation of estimated expenses. Based on the cost savings achieved, it appears that construction/renovation and furnishing of the building at 829 could occur for \$958,000 as a ceiling amount for a potential debt service, though it would be expected that additional cost savings could be achieved throughout the project. It was additionally noted that some construction expenses could be considered equipment expenses, which would help ensure being able to use granted funds for equipment after loan amounts were utilized. An additional item discussed was financing through a local bank versus USDA, for which Sue Wyngaarden, Varnum LLC, was called to clarify information. Further items discussed included explanation of certain items included in cost estimates and various terms of a potential debt service millage.

A motion was made by Mary Neal and seconded by Edie Betzing to approve \$ 700,000 for the construction/renovation of the building at 829 S. Chestnut to have the building in move-in condition. The motion passed with the roll-call vote as follows: Terry Blood-Yes, Christine Cox-No, Jacquie Gerould-Yes, Mary Neal-Yes, Phil Noreen-Yes, Edie Betzing-Yes

A motion was made by Jacquie Gerould and seconded by Phil Noreen to keep the equipment loan at \$ 258,000. The motion passed with a roll-call vote as follows: Terry Blood-Yes, Christine Cox-Yes, Jacquie Gerould-Yes, Mary Neal-No, Phil Noreen-Yes, Edie Betzing-No

9. New Business  
None

10. Adjournment

A motion was made by Edie Betzing and seconded by Terry Blood, with unanimous approval, to adjourn the meeting at 7:47 pm.

The next special meeting will be held on Thursday, May 8, 2014 at 6:00 p.m. in the Reed City Area District Library Community Room.

The next regular meeting of the Reed City Area District Library will be Monday, May 19, 2014 at 6:00 p.m. in the community room of the RCADL.

Respectfully submitted,

Heather Symon  
Staff Appointed Minutes Recorder, Reed City Area District Library