

Reed City Area District Library Board Meeting  
October 24, 2016; 6 p.m.  
RCADL Community Room

Present:

Phil Noreen, Vice President, Reed City  
Mary Neal, Treasurer, Reed City  
Bette Newell, Secretary, Lincoln Township  
Terry Blood, Richmond Township  
Twila Betzing, Lincoln Township  
Tom Burnosky, Richmond Township  
Bob Duke, Hersey Township Liaison  
Heather Symon Bassett, Director

Absent:

Christine Cox, President, Reed City  
Green Township Liaison, Open  
Cedar Township Liaison, Open

1. Call to Order

The meeting was called to order at 6:02 p.m. by Phil Noreen. A quorum was present.

2. Approval of Agenda

A motion was made by Terry Blood and seconded by Mary Neal to approve the agenda as amended. It passed.

3. Consent Agenda

A motion was made by Tom Burnosky and seconded by Twila Betzing to approve the consent agenda, including minutes of September 26, 2016 and the approval of the September bills and acceptance of financial reports including account balances.) It passed.

4. Citizen's requests/Public Comment

Heather reported she has had no negative reports of the library at the desk. She had a young boy tell her how much he loved the library.

5. Committee Reports

A. Finance Reports

None

B. Director's Evaluation Committee

A motion was made by Terry Blood and seconded by Mary Neal to accept Heather's modified Director's goals with the addition of grant writing under 4) Long Range Planning. It passed.

C. Personnel and Policy Committee

A motion was made by Bette Newell and seconded by Terry Blood to

adopt the revised draft of the Community Room Policy including Christine recommendations minus the social meetings comment under (L.) It passed.

D. A motion was made by Bette Newell and seconded by Mary Neal to dissolve the New Facility Committee. It passed.

E. Heather will compose a description of the Strategic Planning Committee to be placed in the Policy Manual.

6. Director's Report (see attached)

7. Old Business

Bette Newell reported that the \$3,500 grant from TransCanada is now available at the local office. They would like a picture for publicity at the acceptance of this grant.

8. New Business

A. A motion was made by Terry Blood and seconded by Twila Betzing to adopt the following wage changes to be effective Nov. 1, 2016 retroactive to July 1, 2016.

1). Amy and Julie (clerks) receive a minimum wage increase of \$0.40/hr.

2). Jen (Assistant Director) to receive a wage increase of \$1/hr.

3). Heather (Director) to receive an increase of \$0.40/hr.

A roll call vote was taken. Yeas: Tom Burnosky, Terry Blood, Bette Newell, Mary Neal, Twila Betzing, Phil Noreen. Nays: None Absent: Christine Cox It passed.

B. Heather will arrange for retirement plan presenters to be present at the November and December meetings.

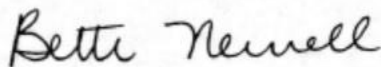
C. The Board accepted Annette Butler's Letter of Resignation from the RCADL Board as Green Township Liaison.

D. Mary clarified Crossroads Business Charges on the bills for Bette's understanding.

9. Adjournment

A motions was made by Terry Blood and seconded by Twila Betzing to adjourn the meeting. It passed. Meeting adjourned at 7:52 p.m.

Respectfully submitted,



Bette Newell, Secretary RCADL

Next meeting of RCADL Board to be held on November 28, 2016 at 6 p.m. in the community room of the RCADL.

Approved on November 28, 2016.