

Reed City Area District Library Board Meeting
August 6, 2024
829 South Chestnut Reed City, Michigan 49677

Present:

Lyndsey Eccles, President, Reed City
Kylene Nix, Vice President, Reed City
Shay Thompson, Treasurer, Richmond Township
Laura Dahlquist, Secretary, Richmond Township
Kristie Feguer, Executive Director

Other:

Charles Lupo, Sesquicentennial Committee, Reed City
C. Heemstra, RCADL Collections Library Assistant

Absent: Irene Balowski, Green Township Liaison

We are still in need of two Lincoln Township members.

1. Call to Order and Attendance

The meeting was called to order at 6:01 pm by L. Eccles. Attendance was noted.

2. Approval of Agenda

A motion was made by S. Thompson and seconded by K. Nix to approve the agenda.
Motion carried.

3. Approval of Consent Agenda including Special Meeting minutes, bills and financial statements.

A motion was made by K. Nix and seconded by S. Thompson to approve the consent agenda. Motion carried.

A discussion was held on financial access to the bank, information required to be in the meeting minutes, and holiday closures.

4. Citizen's Request/Comments

C. Lupo informed those present of the plans for the Sesquicentennial Celebration (150 years) in Reed City in 2025. The dates are July 17-20, 2025. A letter will be received shortly outlining participation opportunities for the library. A meeting will be held at the Reed City Fire Hall on September 17 at 6 pm.

5. Board President Comments

6. Standing Committee Reports

A. Budget and Finance

No action taken.

B. Digital Sign

On hold until after the millage election.

C. Building

The gutters and parking lot are on hold until after the millage election.

D. Strategic Plan

A meeting will be held on August 26, at 4 pm to discuss the 3 year plan and devise a new one, as well as revisit the survey results and implementation of suggestions, and library day and hours of operation.

E. Millage

A meeting will be scheduled after the election results are in. Hopefully this committee will become a Friends of the Library group.

F. HR

The results of the director's evaluation were discussed and a document provided, as well as letters of support from each of the employees. A discussion was held on background check information, the Exempt Employee determination for wages, and The promotion of employees. A motion was made by S. Thompson and seconded by L. Dahlquist to approve the director's increase in wages after a satisfactory Evaluation as previously approved by the board. A unanimous roll call vote was held approving this measure.

G. Ad Hoc Parade

The Crossroads parade is themed Neon Glow and will be held on August 16th. No action taken.

H. Ad Hoc Environmental Project

No action at this time.

6. Director's Report

This report is part of the board packet available for August 6, 20024.

A discussion was held on a new storywalk, to be implemented as soon as possible. A driveway quote was obtained, with 2 more needed before action can be taken. The city will be contacted to discuss the easement, as well as the school.

7. Ongoing Business

See above.

8. New Business

9. Board Dynamics

A thank you card was received from Grace Jacobson, who is leaving for college.

10. Citizen's Request /Comments

11. Adjournment

A motion was made by S. Thompson and seconded by L. Dahlquist. Motion carried. The meeting was adjourned at 7:40 pm.

Respectfully submitted,

Laura Dahlquist, Secretary, RCADL Board

The next meeting will be held on September 3, 2024 at 6 pm in the Reed City Area District Library Community Room.