

**REED CITY AREA DISTRICT LIBRARY**

At the special meeting of the Board (the "Board") of the Reed City Area District Library (the "Library"), held at the Library on Tuesday, June 27 2023 at 3:00 pm.

PRESENT: Lyndsey Eccles, Shay Thompson, Melissa Tonn, Kylee Nix, Laura Dahlgvist, Bette Newell  
ABSENT: none

The following preamble and resolution were offered by Member Shay Thompson and supported by Member Laura Dahlgvist:

**RESOLUTION TO ADOPT JULY 1, 2023 THROUGH JUNE 30, 2024 BUDGET**

WHEREAS, the Reed City Area District Library is a District Library duly constituted under Act 24 of the Michigan Public Acts of 1989, as amended ("Act 24"); and

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act (Act No. 43 of the Public Acts of the Second Extra Session of 1963, as amended), the Board has, following the required public notice, conducted a public hearing on its proposed budget July 1, 2023 through June 30, 2024; and

WHEREAS, the Board has determined it will approve the budget July 1, 2023 through June 30, 2024 budget in the total amount of \$ 287,528 as set forth in Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED by the Board of the Reed City Area District Library:

1. The Board hereby approves and adopts the budget July 1, 2023 through June 30, 2024 in the total amount of \$ 287,528 (on file at the Library as its general appropriations act pursuant to the Uniform Budgeting and Accounting Act.
2. The Board appropriates the following sums to defray expenses and meet liabilities for fiscal year budget July 1, 2023 through June 30, 2024 for District Library purposes based on the statement of estimated revenues, all as set forth below:

Revenues:

- Contributions from local units
- State Aid to Public Libraries
- Penal Fines and Library Fines
- Investment Income
- Gifts and Contributions
- Other Income

Total Revenue \$ 287,528

Expenses:

- Salaries
- Benefits
- Supplies
- Library Materials
- Professional and Contract Services
- Utilities
- Other Operating Expenditures
- Construction
- Contingency

Total Expenses \$ 287,528

ADOPTED this 27<sup>th</sup> day of June, 2017.

YEAS: Lyndsey Eccles, Shay Thompson, Melissa Tonn, Kylene Nix, Laura Dahlquist, Bette Newell

NAYS: none

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Reed City Area District Library, County of Osceola, State of Michigan, at a meeting held on June 30, 2017, the original of which is on file at the library and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting, notice by posting at least 18 hours prior to the time set for said meeting.

Dated: June 27, 2013

Bette Newell, Secretary

**2023/2024 Fiscal Year Proposed Budget**

**REVENUES**

<i>Line Number</i>	<i>Description</i>	<i>2022/2023 Budget</i>	<i>2023/2024 Budget</i>
402.010	Real Property Tax - Lincoln Township	\$37,875.00	\$36,055.00
402.020	Real Property Tax - Richmond Township	\$44,688.00	\$52,715.00
402.030	Real Property Tax - Reed City	\$37,900.00	\$37,740.00
410.010	Personal Property Tax - Lincoln Township	\$20,402.00	\$16,350.00
410.030	Personal Property Tax - Reed City	\$2,481.00	\$4,000.00
412.000	Delinquent Personal Property Taxes	\$75.00	\$5,000.00
495.000	Non-Resident Fee	\$1,500.00	\$1,500.00
539.000	State Grant	\$7,000.00	\$6,800.00
651.000	Copy Machine Money	\$2,300.00	\$2,300.00
651.500	Fax Machine Money	\$500.00	\$355.00
655.100	Library Book Fines	\$650.00	\$550.00
656.200	Penal Fines - Mecosta	\$2,200.00	\$4,435.00
656.300	Penal Fines - Osceola	\$33,000.00	\$26,180.00
664.000	Interest Income	\$150.00	\$80.00
671.000	Other Revenue	\$550.00	\$1,000.00
675.100	Contr. Summer Reading Programs	\$4,800.00	\$500.00
675.150	Contr. Programming	\$750.00	\$1,125.00
675.200	Contr./Donate-Bequests-Memorial	\$2,000.00	\$2,000.00
675.300	Contr.from Private Sources	\$7,000.00	\$10,000.00
677.100	Reimbursement for Lost Books	\$150.00	\$300.00
685.500	Other - Book Sale	\$1,500.00	\$1,120.00
692.100	Fund Reserve Operating	\$13,097.00	\$77,423.00
		\$220,568.00	\$287,528.00

**EXPENDITURES**

<b>Line Number</b>	<b>Description</b>	<b>2022/2023 Budget</b>	<b>2023/2024 Budget</b>
702.000	Salaries and Wages	\$88,053.00	\$115,362.00
715.000	Social Security	\$5,600.00	\$6,050.00
721.000	Workers Comp	\$400.00	\$450.00
726.000	Unemployment	\$250.00	\$50.00
740.100	Books	\$10,000.00	\$8,000.00
740.100	E-Books (Libby)	\$2,000.00	\$2,000.00
740.200	Audiobooks	\$1,000.00	\$1,000.00
740.250	Videos/DVDs	\$1,000.00	\$500.00
740.300	Summer Reading	\$2,600.00	\$3,000.00
740.400	Magazines	\$1,100.00	\$750.00
740.500	Newspapers	\$650.00	\$650.00
751.000	Office Supplies	\$2,000.00	\$1,500.00
752.000	Operating Supplies	\$2,500.00	\$4,500.00
755.000	Operating Supplies: Programming	\$1,800.00	\$4,800.00
801.000	Professional Services	\$4,750.00	\$4,950.00
802.000	Legal Fees	\$100.00	\$100.00
804.000	Janitorial Services	\$7,080.00	\$9,000.00
806.000	Bank Charges	\$30.00	\$65.00
808.000	Independent Audit	\$3,700.00	\$3,850.00
818.000	Contractual Service	\$7,000.00	\$12,500.00
850.000	Telephone	\$1,440.00	\$1,440.00
851.000	Postage	\$174.00	\$180.00
852.000	Internet Service	\$0.00	\$0.00
900.000	Printing and Publishing	\$1,500.00	\$1,500.00
907.000	Advertising	\$150.00	\$150.00
915.000	Membership and Dues	\$3,875.00	\$625.00

918.000	Utilities - Water	\$360.00	\$450.00
920.000	Utilities - Electric	\$3,810.00	\$3,850.00
921.000	Utilities - Heat	\$2,500.00	\$2,500.00
930.000	Land and Building Repairs	\$500.00	\$3,500.00
935.000	Liability/Property Insurance	\$2,860.00	\$3,570.00
940.000	Equipment Rental	\$1,216.00	\$1,216.00
960.000	Education and Training	\$200.00	\$100.00
970.000	Capital Outlay	\$0.00	\$20,000.00
991.600	Principal	\$54,000.00	\$63,000.00
992.000	Interest	\$6,370.00	\$6,370.00
		<b>\$220,568.00</b>	<b>\$287,528.00</b>