

Reed City Area District Library

February 7, 2023 6 p.m.

829 S. Chestnut Street, Reed City, MI 49677

Present:

Lyndsey Eccles, President, Reed City

Melissa Tonn, Vice President, Lincoln Township

Kylene Nix, Treasurer, Reed City

Bette Newell, Secretary, Lincoln Township

Laura Dahlquist, Trustee, Richmond Township

Irene Balowski, Green Township Liaison

Melissa Rohen, Director

Jennifer Thorson, Assistant Director

Shay Thompson, citizen, expected new Richmond Township Trustee

Amy Shank, citizen, RCADL employee

Absent:

Cedar Township Liaison, Absent

1. Call to order and attendance

The meeting was called to order by L. Eccles at 6:01 p.m. A quorum was present. Attendance was noted by B. Newell.

2. Approval of Agenda

A motion was made by M. Tonn and seconded by L. Dahlquist to approve the agenda as presented. It passed.

3. Approval of Consent Agenda

A motion was made by M. Tonn and seconded by B. Newell to approve the consent agenda as amended, consisting of meeting minutes of January 3, 2023 and special meeting minutes of January 17, 2023 and January 21, 2023 and the approval of the January bills. There were no new financial statements. It passed.

4. Citizen's request/comments

Amy Shank spoke urging the board to consider increasing compensation to the staff as the current environment is making it difficult to make ends meet. The Board thanked Amy for her comments.

5. Board President Comments

L. Eccles stated she had made her thoughts about recent events known in an email to Board members and had nothing more to add.

6. Standing Committee Reports

A. Budget and Finance Committee –will meet February 14, 2023 at 4 p.m. at the library.

B. Digital Sign Committee – L. Eccles has been in touch with Logan Straub of TC Energy and will continue to gather information.

C. Building and Maintenance Committee, will meet in March or April for walk through

D. Strategic Plan Committee-meeting to be set at March meeting

E. Millage Committee- Most of the Board met with Shirley Bruursema on January 21, 2023 and L. Eccles has prepared an overview of the meeting which is contained in the February Board Packet.

F. HR Committee-no meeting set.

7. Director's Report

The repaving of the staff parking lot was discussed and tabled until spring. The postcard mailing was discussed and postponed until the fall. The entire Director's report is available at the library.

8. Ongoing Business

A. The floor in the community room, two bathrooms and behind the circulation desk was completed on February 3 and 4, 2023. Several Board members commented that it looked nice.

9. New Business

A. Millage Date

A motion was made by M. Tonn and seconded by K. Nix to approve August 2024 as the timing for the library millage vote. It passed.

B. Millage language: Renew or increase?

A motion was made by M. Tonn and seconded by L. Dahlquist to request a renewal millage. A roll call vote was taken. Yeas: K. Nix, M. Tonn, L. Dahlquist, B. Newell, L. Eccles. Nays: none. It passed.

C. J.Thorson Resignation

A. J. Thorson's resignation letter was presented along with her exit interview. The Board expressed to Jennifer that we were very sorry to see her go. A discussion was had on the expectations and possible improvements to the position going forward.

B. Job Description Assistant Director, M. Rohen reviewed the current job description of the assistant director and her proposed changes. There were no expressed concerns with the proposed changes.

10. Board Dynamics

L. Eccles has emailed the Board opportunities for education from the Library of Michigan and encouraged everyone to take advantage of them.

11. Adjournment

A motion was made by B. Newell and seconded by M. Tonn to adjourn the meeting. It passed. Meeting was adjourned at 8:21 p.m.

Respectfully Submitted,

Bette Newell, Secretary, RCADL Board

The next meeting of the RCADL Board will be March 7, 2023 at 6 p.m. in the community room of the RCADL at 829 S. Chestnut Street Reed City 49677

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