

Reed City Area District Library Board Meeting

May 3, 2022; 6 p.m.

829 S. Chestnut Street, Reed City, MI 49677

Present:

Lyndsey Eccles, President, Reed City

Melissa Tonn, Vice President, Lincoln Township

Kylene Nix, Treasurer, Reed City

Bette Newell, Secretary, Lincoln Township

Laura Dahlquist, Trustee, Richmond Township

Cecile Slywka, Trustee, Richmond Township

Irene Balowski, Green Township Liaison

Melissa Rohen, Director

Jenn Thorson, Assistant Director

Amy Shank, Library Clerk

Sheryl Mase, Mid Michigan Library League

Dan Burchett, Citizen

Absent:

Cedar Township Liaison, OPEN

1. Call to Order

The meeting was called to order by Lyndsey Eccles at 6 p.m. A quorum was present.
Attendance was noted by B. Newell

2. Approval of Agenda

A motion was made by C. Slywka and seconded by M. Tonn to approve the agenda as presented.

It passed.

3. Approval of Consent Agenda

A motion was made by L. Dahlquist and seconded by K. Nix to approve the minutes of April 5, 2022 as amended and the bills and financial statements presented contingent upon further review with reapproval in June. It passed.

4. Citizen's Request and/or Comments

None

5. Board President Comments

L. Eccles asked for Board Comments as requested at the last meeting pertaining to what Board members wished to see in the next five years at library. Some of comments given include:

upgrade of backyard, more involvement with senior center, connecting more with schools, including Trinity, continue and improve programming to community, expand footprint and outreach, continue to maintain and enhance physical plant, trips for community members to historical and cultural places of interest.

6. Standing Committee Reports

A. Budget and Finance Committee-did meet for Budget Amendment. Next meeting to be decided.

B. Digital Sign Committee- L. Eccles reported that the contact person for the sign company is out and will continue to be out on sick leave for several weeks so no further information has been received.

C. Building Committee-meeting to be decided to discuss ongoing projects and future projects, as identified in walk through last month.

D. Strategic Plan Committee-to meet on May 13, 2022 at 3 p.m.

E. Millage Committee-June 16 and June 28 as possible dates will be presented to Shirley B. to have her come to Reed City and speak to us about passing a millage.

F. HR Committee-meeting to be decided to discuss policy and director evaluation.

7. Director's Report

On file at the library

8. Ongoing Business

A. Window Updates-RFP's have been sent out and now waiting for replies.

B. Floor Discussion-some discussion was had about the community floor situation, and put off further until the July Meeting. K. Nix suggested a table be prepared with side by side pricing for floor maintenance and floor replacement.

C. Garden Discussion-tabled until June meeting

D. Shed Discussion-tabled until June meeting

E. Grant Opportunities-let M. Rohen know if you have suggestions for grants.

9. New Business

A. Extra hours to allow for purging.

A motion was made by M. Tonn and seconded by C. Slywka to approve 30 hours of staff pay to work on purging the library of unnecessary paperwork and general clutter. A roll call vote was taken. Yeas: M. Tonn, K. Nix, L. Dahlquist, C. Slywka, B. Newell, L. Eccles. Nays: None It passed.

B. L-4029

The L-4029 was presented by M. Rohen for signature. It will be signed at the end of the meeting.

C. June 7, 2022 Board Meeting: Community Room unavailable

The June meeting of the RCADL Board will be held on June 14, 2022 at 6 p.m. to ensure a quorum. Discussions will be prioritized so the meeting can end at 7:30 p.m.

D. Little Libraries and Story Walk

K. Nix will speak with GFWC about sponsoring a Little Library. It was mentioned about providing one at the depot and Rambadt Park. L. Eccles reported that a new story will be installed soon in the Story Walk. A new kiosk has been installed and it is the plan to have the kiosks stained this summer with possible help from the boy scouts.

E. Budget Amendment

A motion was made by M. Tonn and seconded by K. Nix to approve the Budget Resolution by the Reed City Area District Library to Amend the 2021/2022 budget as presented in this meeting. A roll call vote was taken. Yeas: K. Nix, L. Dahlquist, C. Slywka, B. Newell, M. Tonn, L. Eccles. Nays: None. Motion passed.

F. Board Training with Sheryl Mase

Sheryl took us through a discussion of a Board of Trustees Roles and Responsibilities and Open Meetings Act. Thank you Sheryl!

10. Board Dynamics

B. Newell reported that the reason she contacted Carl Owinga for a floor quote was because M. Rohen reported at the last meeting that she had not received a quote from Carl. This situation was misunderstood by both the above parties, as neither recognized that Carl Owinga was providing a quote under CADILLAC JANITORIAL.

11. Adjournment

A motion was made by M. Tonn and seconded by K. Nix to adjourn the meeting. It passed. The meeting was adjourned at 8:52 p.m.

Respectfully Submitted,

Bette Newell, Secretary, RCADL Board

Next meeting of the RCADL Board will be on June 14, 2022 at 6 p.m. in the RCADL Community Room