

Reed City Area District Library Board Meeting
August 26th, 2019, 6 p.m.
RCADL Community Room
829 S. Chestnut St., Reed City, MI 49677

Present:

Lyndsey Eccles, President, Reed City
Terry Blood, Vice President, Richmond Township
Kylene Nix, Treasurer, Reed City
Bette Newell, Secretary, Lincoln Township
Melissa Tonn, Trustee, Lincoln Township
Tom Burnosky, Director
Jenny Garska, Hersey Township Liaison

Absent:

Cecile Slywka, Trustee, Richmond Township
Green Township Liaison, Dick Hurst
Cedar Township Liaison, Open

1. Call to order

The meeting was called to order at 6:10 p.m. by Lyndsey Eccles. Attendance noted by Bette Newell. A quorum was present.

2. Approval of Agenda

A motion was made by Terry Blood and seconded by Kylene Nix to approve the agenda. It passed.

3. Approval of Consent Agenda

A motion was made by Melissa Tonn and seconded by Terry Blood to approve the consent agenda, consisting of minutes from July 29th, 2019 and approval of the bills and financial statements. It passed. July's bank balance \$249,618.94

4. Citizen's Requests/Public Comment

None

5. Standing Committee Reports

- A. Budget and Finance- None
- B. HR-to meet September 17, 2019 at Bette Newell's house at 1 p.m.
- C. Strategic Planning-Melissa presented an updated Strategic Plan in a form well suited to keeping track of items and making notes.
- D. Building/Décor- to meet August 28, 2019 at the library at 1 p.m.

6. Director's Report

- A. Review July metrics, programs and correspondence (see attached)
- B. Smithsonian Exhibit update- Tom and Dan Burchett will travel to Dundee on Thurs and Friday of next week to assist them with construction

of their exhibit and to network with representatives from other Exhibit sites.

C. Summer Reading Recap

A total of 183 children signed up for the Summer Reading Program. They represented virtually all townships in our area, whether in our service area or not. The special programs were very well attended, with 73 in attendance for the finale. Thank you to all our staff who worked so hard to make it an outstanding event!

D. Tom discussed hiring of another clerk for the fall at around 12-15 hours per week. He will post this position.

7. Ongoing Business

A. Adopt New Policy Manual

This was tabled until the next meeting so the Committee has time to meet and refine some of the changes in policy being sought. It was generally accepted to seek a no fine policy and Tom will work on policy referring to minors in the library.

8. New Business

A. A motion was made by Melissa Tonn and seconded by Kyleene Nix to approve the 2019 L-4029 . It passed.

B. Consider Parking Lot Renovations

The Board reviewed the two quotes for paving of our front parking lot. One from Fenstermacher Asphalt and Paving and another from D & J Asphalt Construction. Tom will contact both businesses for clarifications on certain points.

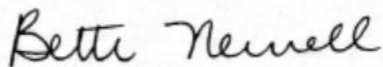
C. New Grants for Fall

It was decided to apply for a GLE Grant in October. It will likely be for computers for the patron area which are out of date. Another Grant will be sought in February from the OCCF, also likely to be computers for patron use.

9. Adjournment

A motion was made by Melissa Tonn and seconded by Terry Blood to adjourn the meeting. It passed. Meeting adjourned at 7:51 p.m.

Respectfully Submitted.



Bette Newell, RCADL Secretary