

Reed City Area District Library
January 25, 2016
RCADL Community Room

Present:

Christine Cox, President, Reed City
Phil Noreen, Vice President, Reed City
Mary Neal, Treasurer, Reed City
Bette Newell, Secretary, Lincoln Township
Edie Betzing, Richmond Township
Twila Betzing, Lincoln Township
Terry Blood, Richmond Township
Bob Duke, Hersey Township Liaison
Annette Butler, Green Township Liaison
Tom Burnosky, Chairman New Facility Committee
Deb Adsmund, New Facility Committee
Rhoda Banta, Citizen
Heather Symon Bassett, Director

Absent:

Cedar Township Liaison, Open

1. Call to order

The meeting was called to order by Christine Cox at 6:04 p.m. A quorum was present.

2. Approval of Agenda

A motion was made by Edie Betzing and seconded by Phil Noreen to approve the agenda as amended. It passed.

3. Approval of previous Minutes

A motion was made by Mary Neal and seconded by Terry Blood to approve the Board minutes of December 14, 2015 and December 29, 2015 and accept in to record the minutes of the New Facility Committee of November 20, 2015. It passed.

4. Citizen's Requests/Public Comment

Rhoda Banta presented a check to the library from the Citizen's for the District Library for \$289.71.

5. Finance Report

A. Mary reported that the subtotal bill for operations was \$4,271.85 and the subtotal of the New Facility bill was \$242.73 for a Grand Total of \$4,514.58. A motion was made by Edie Betzing and seconded by Terry Blood to approve the bills as presented. It passed. Mary also reported that we will have to pay unemployment taxes until June 30, 2016.

B. Mary reported that the Operations Account has a balance of \$108,669.75 and the New Facilities Account has a balance of \$480,906.42 as of January 24, 2016. Mary reported that we collected \$186.33 in interest from Osceola State Bank. Mary reported that we have spent \$71,093.09 on the building renovation project to this date.

6. Committee Reports

A. Finance Committee

None

B. Director's Evaluation Committee

None – Heather is working on a ~~AN~~ UPDATED job description for her position to be reviewed at the April meeting.

C. Personnel and Policy Committee

None

D. New Facility Committee

Tom Burnosky reported that an email discussion is going on with the architect concerning the leveling of the floors at the Chestnut building. The architect will be contacted to come to our next meeting if possible.

7. Director's Report

A. Please find Director's report attached to the minutes in Heather's office.

B. Heather distributed envelopes for the 2/11/16 Library Walk.

8. Old Business

A. After a lengthy discussion concerning filtering internet, a motion was made by Twila Betzing and seconded by Phil Noreen to table this issue until further information can be obtained. It passed.

B. A motion was made by Edie Betzing and seconded by Mary Neal to require employees to have background checks and be fingerprinted and trained in dealing with confidential information. These would be paid for by the county at this time. It passed.

C. Discussion was held on the bookdrop but no motion was made.

9. New Business

A. Three special Board meetings were scheduled to take care of issues related to the renovation. They are February 8, 2016, March 14, 2016 and April 11, 2016. These meetings will take place at 5 p.m. at the RCADL Community Room.

B. A motion was made by Mary Neal and seconded by Terry Blood to accept the 2016 meeting schedule as presented. It passed.

C. A motion was made by Phil Noreen and seconded by Terry Blood to retain the officers as they are serving now. This would be Christine Cox, President, Phil Noreen, Vice President, Mary Neal, Treasurer, Bette Newell, Secretary. It passed.

D. A motion was made by Edie Betzing and seconded by Twila Betzing to add a keypad to the plans at the back entrance of the Chestnut Building. It passed.

E. Discussion of shingles for the new building was sent back to the ~~New Facility~~ COLOR Committee.

10. Adjournment

A motion was made by Edie Betzing and seconded by Terry Blood to adjourn the meeting. It passed. Meeting adjourned at 8:30 p.m.

Next Special Board Meeting to be held February 8, 2016 at 5 p.m. in the Community Room of the RCADL.

Approved as corrected February 8, 2016.