

Reed City Area District Board Meeting

November 7, 2023 6 p.m.

829 S. Chestnut Street, Reed City, MI 49677

Present:

Lyndsey Eccles, President, Reed City

Melissa Tonn, Vice President, Lincoln Township

Kylene Nix, Treasurer, Reed City

Laura Dahlquist, Trustee, Richmond Township

Shay Thompson, Trustee, Richmond Township

Absent:

Bette Newell, Secretary, Lincoln Township

Irene Balowski, Green Township Liaison

Cedar Township Liaison, OPEN

1. Call to order and attendance

The meeting was called to order at 6:03 p.m. by President L. Eccles. A quorum was present. Attendance was noted by secretary pro tem Laura Dahlquist.

2. Approval of Agenda

A motion was made by M. Tonn and seconded by K. Nix to approve the agenda as presented. Motion passed.

3. Approval of Consent Agenda, Prior Minutes, and Financial Statements

A motion was made by S. Thompson and seconded by M. Tonn to accept these.
Motion

carried.

A discussion ensued concerning the shed, since the building committee did not meet

as planned. A specific shed is to be purchased, as that is what we voted on previously.

Also, since M. Rohen did not attend the meeting, as she wasn't asked to, she was unaware of the board business last month. She is now asked to attend. M. Rohen will aid the assistant director in the purchase of the shed.

There was a short report on the float for the Evergreen Festival from S. Thompson and L. Dahlquist in the absence of B. Newell.

Also noted, there are no financials this month, and none have been available since July. Discussion followed.

4. Citizen's request and/or comments

Many people have commented on the loss of Cyndi McCain.

Also, many have commented on the atmosphere of the library in her absence.

This will be addressed with the employees.

A citizen complained that she was admonished for using the book drop during open hours.

5. Board President Comments

L. Eccles and M. Rohen commented on the memorial service for Cyndi held in Albion.

6. Standing Committee Reports

A. Budget and Finance Committee will meet when financials become available.

K. Nix made a motion to approve the HR Committee to evaluate and approve the wage increase for the assistant director retroactive to his 60 day date. L. Dahlquist seconded. Motion by roll call carried. This evaluation will take place in the next two weeks.

Anyone with a comment should contact L. Eccles by e-mail.

B. Digital Sign Committee

We did not meet the criteria from TC Energy for the grant. The cap on the grant is \$22,000 and we asked for \$38,000, as we were told to do. The committee will reapply as well as search for additional funding.

C. Building Committee

As previously discussed, M. Tonn made a motion seconded by S. Thompson that we go ahead with this purchase, using the grant of \$2500 and the budget amount of \$5000. The motion passed in a roll call vote.

A discussion was held on installation, to be decided by the supplier. No further meeting is necessary.

D. Strategic Planning Committee

No meeting until next year.

E. Millage Committee

Will meet in January. We are still without leadership.

F. HR Committee

Committee will meet (L. Eccles, B. Newell, and M. Tonn) with the assistant director James Rohen to complete his 60 day evaluation and approve his pay raise, in the next two weeks.

A discussion was held on the executive director's position. It will be reposted in the new year. M. Rohen will consider staying on in her capacity for a while longer than previously planned.

A possible candidate is being pursued by L. Eccles.

G. Parade (Evergreen Festival) Committee-Ad Hoc

Previous discussion held.

7. Director's Report

Approximately 175 Graphic Novels have been introduced to the collection.

M. Martinez will be taking over Story Hour on November 15th.

Gift baskets are due by November 30th. The board is contributing a Wine Basket assembled by S. Thompson, and a Kid's Baking Collection assembled by K. Nix.

L. Eccles is contributing a Homemade Goodies basket and L. Dahlquist a Soup(er) Supper basket.

Discussion was held on a library event in memory of Cyndi McCain to be held early next year.

8. Ongoing Business

Environmental Project: L. Eccles WILL contact Brad Smith concerning this.

9. New Business

S. Thompson and L. Dahlquist attended the Richmond Twp. Board meeting in October.

M. Tonn is not renewing her trusteeship in the new year. A replacement will be pursued.

10. Board Dynamics

None

11. Citizen's Comments

None

12. Adjournment

Motion by S. Thompson and seconded by M. Tonn to adjourn. It passed. The meeting was adjourned at 7:28 p.m.

Respectfully submitted,

Laura Dahlquist, Secretary Pro Tem

The next meeting of the RCADL Board is scheduled for December 5, 2023 at 6 P.M. in the Community Room of the library.