

Reed City Area District Library Board Meeting
November 30, 2015;6 p.m.
RCADL Community Room

Present:

Christine Cox, President, Reed City
Phil Noreen, Vice President, Reed City
Mary Neal, Treasurer, Reed City
Bette Newell, Secretary, Lincoln Township
Edie Betzing, Richmond Township
Twila Betzing, Lincoln Township
Heather Symon Bassett, Director
Bob Duke, Liaison, Hersey Township
Tom Burnosky, Chairperson New Facility Committee
Doug Vredeveld, Vredeveld Haefner LLC
Pat Kailing, Crossroads Business Services

Absent:

Terry Blood, Richmond Township
Green Township Liaison, Open
Cedar Township Liaison, Open

1. Call to Order

The meeting was called to order at 6:00 p.m.. A quorum was present.

2. Approval of Agenda

A motion was made by Mary Neal and seconded by Phil Noreen to approve the agenda as amended.
It passed.

3. Approval of Minutes

A motion was made by Mary Neal and seconded by Edie Betzing to approve the minutes of October 26, 2015 as presented. It passed.

4. Citizen's Requests/Public Comment

None

5. Finance Report

A. Mary Neal presented the following bills for approval.

New Facility \$10,083.18

Operations \$2,411.16

Grand Total \$12,494.34

There were no objections.

B. Mary reported the following totals in accounts: Operations \$106,069.11

Constructions \$ 527,029.14

These amounts were calculated before the receipt tonight of a \$5,965 bill from BDN which is reflected in the above bill totals.

C. Doug Vredeveld, of Vredeveld Haefner LLC, reported that we received a clean report on our audit. He did caution us that it is illegal to overspend on a line item.

D. Pat Kailing of Crossroads Business Services was in attendance and gave us a list of tasks we need to complete. We need to obtain a total cost figure for the property at 829 South Chestnut, broken down for the fair market value of the Land and the fair market value of the Building, consult with auditor or authorize Crossroads Business Services LLC to consult for us, regarding what is to be capitalized and the useful life to use for each asset category. Finally, the Construction Fund budget needs to be amended to account for the recent

Installment Purchase Agreement and anticipated construction activity.

A motion was made by Edie Betzing and seconded by Mary Neal to accept the three letters of engagement for the General Fund, the Building Fund, and the General Capital Assets prepared by Pat Kailing, with the stipulation that if the Board President finds any part of the contracts she is uncomfortable with, she will contract the Board to revisit the issue. A roll call vote was taken. Yeas: Mary Neal, Bette Newell, Christine Cox, Edie Betzing, Phil Noreen, Twila Betzing. Nays: None Terry Blood was absent.

6. Committee Reports

A. The finance committee will meet on December 8, 2015 at 6 p.m. at the RCADL.

B. New Facility Committee

- i. Bette Newell reported that the Silent Basket Auction is underway. Book plates to be placed in books and the wooden book spines are available for donation amounts ranging from \$50 to \$2000. A play is being prepared for production in January. Heather will organize the Love Your Library Walk in February. Fundraising events for Reading Month were discussed. Bette Newell will contact an attorney to see if they would donate time to register the library as a 501c3.
- ii. A long discussion ensued concerning filtering internet content which would entitle us to federal monies. A motion was made by Bette Newell and seconded by Phil Noreen to go forward with the e-rate opportunity, which requires internet filtering to be CIPA compliant, through Telecomp Solutions for assistance. A roll call vote was taken. Yeas: Bette Newell, Phil Noreen, Mary Neal, Nays: Christine Cox, Edie Betzing, Twila Betzing. The vote was a tie so the motion did not pass. Terry Blood was absent.
- iii. A motion was made by Twila Betzing and seconded by Edie Betzing to contact Matt Goodhue from Traverse City to walk through to give an IT assessment, at 829 Chestnut. A roll call vote was taken. Yeas: Christine Cox, Edie Betzing, Phil Noreen, Twila Betzing, Mary Neal, Bette Newell. Nays: none. It passed.

7. Director's Report

A. See Director's report attached.

8. Old Business

- A. Heather reported on her five goals for the upcoming year.
- B. Mary reported that the DDA will pay for the boiler asbestos abatement, not including the air monitoring.
- C. Christine Cox reported that the OCCF approved our grant for \$14,000 for the building at 829 S. Chestnut .

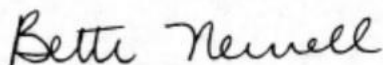
9. New Business

A. Mary Neal and Twila Betzing's board terms will be up in December. They have both indicated they would like to remain on the board. They were instructed to speak with their township and the city to indicate their desire to remain on the board.

10. Adjournment

A motion was made by Edie Betzing and seconded by Phil Noreen to adjourn the meeting. It passed. Meeting adjourned at 9:07 p.m.

Respectfully submitted,



Bette Newell, Secretary RCADL

Next regular meeting of the Board (Dec. 14, 2015 at 5:30 p.m.)

Approved December 8, 2015