

Reed City Area District Library Board Meeting

March 23, 2020; 6 pm

This is a virtual meeting per Zoom on the internet with people participating from their homes and the library. This is in accordance with state mandates because of the Covid-19 virus.

Present:

Lyndsey Eccles, President, Reed City—participating from library computer

Terry Blood, Vice President, Richmond Township—Home

Kylene Nix, Treasurer, Reed City—Home

Bette Newell, Secretary, Lincoln Township—Home

Cecile Slywka, Trustee, Richmond Township—Home

Nancy Washburn, Trustee, Lincoln Township—Home

Jenny Garska, Hersey Township Liaison--Library

Jenn Thorsen, Assistant Director—Library

Amy Shank, Library Clerk—Home

Dan Burchett, Citizen—Home

Nate Bailey, Citizen—Home

Absent:

Tom Burnosky, Director, on Administrative leave

Dick Hurst, Green Township Liaison

Cedar Township Liaison, OPEN

1. Call to Order and Attendance
 - a. The meeting was called to order by Lyndsey Eccles at 6:08 p.m. Bette Newell noted the attendance.
2. Approval of Agenda
 - a. A motion was made by Terry Blood and seconded by Kylene Nix to approve the Agenda. A roll call vote was taken. Yes: Terry Blood, Bette Newell, Kylene Nix, Cecile Slywka, Nancy Washburn, Lyndsey Eccles. No: None It passed.
3. Approval of Consent Agenda

A motion was made by Terry Blood and seconded by Bette Newell to approve the Consent Agenda, consisting of the March Bills and financial statements and minutes of regular meeting February 24, 2020 and special meeting March 4, 2020. A roll call vote was taken. Yes: Terry Blood, Bette Newell, Kylene Nix, Cecile Slywka, Nancy Washburn, Lyndsey Eccles. No: None It passed.

4. Citizen's request/Public Comment
None

5. Standing Committee Reports

a. The HR committee held a phone meeting with the attorney Karl Butterer, of the firm Foster and Swift, to discuss the issue of Tom Burnosky's administrative leave and possible dismissal.

b. the Finance committee meeting was cancelled. A new meeting of Budget and Finance was scheduled for Thursday, March 26, 2020 at 4 p.m. Also a virtual meeting.

6. Director's Report (see attached)

Jenn reported she is making progress going through the office and straightening out issues as comes to them.

Jenn reported that they issued 27 new library cards in February.

There were 279 ebooks checked out in February.

7. Ongoing Business

A motion was made by Bette Newell and seconded by Kylene Nix to postpone a vote on Tom's employment status until we receive a reply from the lawyer on the wording of the letter.

A roll call vote was taken. Yes: Bette Newell, Kylene Nix, Cecile Slywka, Nancy Washburn,

Lyndsey Eccles. No: Terry Blood. It passed. A meeting is set for Thursday, March 26, 2020, at 6 pm on Zoom to vote on Tom's employment status, if we receive a reply from the attorney on this matter.

8. New Business

a. A motion was made by Terry Blood and seconded by Kylene Nix to appoint Jennifer Thorsen, the assistant director, as interim Director, at the hourly rate of \$16.50 for 35 hours per week.

A roll call vote was taken. Yes: Terry Blood, Bette Newell, Kylene Nix, Cecile Slywka, Nancy Washburn, Lyndsey Eccles. No: None. It passed.

b. A motion was made by Kylene Nix and seconded by Cecile Slywka to continue to pay

hourly wages to the clerks up to 15 hours a week through April 13. If they are able to do some work at home, that is encouraged. If they wish to work at the library that will be allowed.

A roll call vote was taken. Yes: Terry Blood, Bette Newell, Kylene Nix, Cecile Slywka, Nancy Washburn, Lyndsey Eccles. No: None. It passed.

c. A motion was made by Bette Newell and seconded by Terry Blood to obtain a new debit card from Lake-Osceola State Bank as our old one was cancelled when Tom was placed on administrative leave. A roll call vote was taken. Yes: Terry Blood, Bette Newell, Kylene Nix, Cecile Slywka, Nance Washburn, Lyndsey Eccles. No: None. It passed.

d. A motion was made by Kylene Nix and seconded by Terry Blood to authorize Jenn Thorsen to purchase the software, Deep Freeze and Microsoft Office and Kapersky protection for the new computers up to \$750. A roll call vote was taken. Yes: Terry Blood, Bette Newell, Kylene Nix, Cecile Slywka, Nancy Washburn, Lyndsey Eccles. No: None. It passed. Lyndsey will contact the The Reed City Group to see if they will donate to this cause.

9. Adjournment

A motion was made by Terry Blood and seconded by Kylene Nix to adjourn the meeting. It passed. Meeting was adjourned at 7:56 p.m.

Respectfully Submitted,

Bette Newell

RCADL Secretary

Next regular meeting of the RCADL Board to be held on April 27, 2020 at 6 p.m. Location to be announced.

Next special meeting of the RCADL Board to be held March 26, 2020 at 6 p.m. as a virtual meeting on Zoom.