

REED CITY PUBLIC LIBRARY
Minutes of the Special Board Meeting
Wednesday, March 16, 2011

Members Present:

Heather Symon
Sarah Potts
Juanita Ripley
Judy Knuttila
Nadine White
Kathy Menezes
David Bisbee

1. Call to Order

The meeting was called to order at 4:30 PM by Jaunita in the Reed City Public Library Community Room. A quorum was present.

2. Agenda

The purpose was to discuss and vote on Heather Symon's bid for a change of position status from Assistant Library Director to Library Director and new salary. Requested salary increases for staff.

Heather was invited to the meeting to answer questions from the Board related to operational expenses, staffing, present salaries, number of working hours for staff and number of staff on duty each day.

A motion was made by Judy and seconded by Nadine for the meeting to continue as a closed session. All members agreed.

Following the closed session motion was made by Kathy, seconded by Nadine, to return to an open session meeting. The Board will send a formal letter to Heather on Thursday, March 17, 2011 regarding their proposal. Motion was made by Nadine, seconded by Sarah, to adjourn. It was adjourned at 5:55 PM.

Respectfully submitted,

Judy A. Knuttila
Reed City Public Library Board