

Reed City Area District Library

September 5, 2023 6 p.m.

829 S. Chestnut Street, Reed City, MI 49677

Present:

Lyndsey Eccles, President, Reed City

Melissa Tonn, Vice President, Lincoln Township

Kylene Nix, Treasurer, Reed City

Bette Newell, Secretary, Lincoln Township

Laura Dahlquist, Trustee, Richmond Township

Shay Thompson, Trustee, Richmond Township

Melissa Rohen, Executive Director

Absent:

Irene Balowski, Green Township Liaison

Cedar Township Liaison, OPEN

1. Call to order and attendance

The meeting was called to order at 6:02 p.m. Attendance was noted by B. Newell.

2. Approval of Agenda

A motion was made by S. Thompson and seconded by K. Nix to approve the agenda as presented. It passed.

3. Approval of Consent Agenda

A motion was made by K. Nix and seconded by L. Dahlquist to approve the consent agenda consisting of the minutes of regular meeting August 15, 2023 and special meeting August 28, 2023, and the bills for August 2023. The financials for June, July and August were not available. It passed.

4. Citizen's request/comment

None

5. Board President Comments

None

6. Standing Committee Reports

- A. Budget and Finance Committee-did not meet.
- B. Digital Sign Committee-no reports
- C. Building Committee-no report
- D. Strategic Plan Committee-did not meet
- E. Millage (YES) Committee-next meeting is scheduled for September 19, 2023 6 p.m. at Trinity
- F. HR Committee met a couple times to discuss interview questions and tactics for interviews of Assistant Director. They will be meeting the next two days with candidates for the Assistant Director position. They will meet again on Thursday immediately following the 5 p.m. interview to discuss the applicants. A special Board meeting will be called on September 8, 2023 at 4 p.m. to decide on who to offer the position to.

7. Director's Report

The full Director's report is on file at the library and in the Board Packet online.

8. Ongoing Business

None at this time-refer to Director's Report for follow up.

9. New Business

- A. Environmental Project-L. Dahlquist and Shay Thompson were approached by Brad Smith, a teacher at the high school, about possible collaboration with the library on a project containing a boardwalk and nature identifiers (QR Codes) developed by the robotics team.
- B. Executive Director Exit Interview- an exit interview was conducted with M. Rohen at the meeting.
- C. Contracting for Financials Consultant-M. Rohen distributed a list of jobs that she determined would be necessary to complete to keep the library functioning in the absence of an Executive Director until we are able to hire same. She is willing to contract for 10-15 hours a week, until we can get a new director hired and trained. L. Eccles is contacting C. Membiela, about the legal implications of this.

10. Board Dynamics

None

11. Citizen's Comments

None

12. Adjournment

A motion was made by S. Thompson and seconded by L. Dahlquist to adjourn the meeting. It passed. The meeting was adjourned at 7:44 p.m.

Respectfully Submitted,

Bette Newell, Secretary, Lincoln Township

The next regular meeting of the RCADL Board is scheduled for October 3, 2023 at 6 p.m. in the RCADL Community Room.

A special meeting of the RCADL will be held on September 8, 2023 at 4 p.m. in the RCADL Community Room.