

Reed City Area District Library
October 1, 2024
825 S. Chestnut Reed City, Mi 49677

1. Call to Order and Attendance

The meeting was called to order by President L. Eccles at 6:08 pm.

Attendance was noted:

Present:

L. Eccles City of Reed City, President
S. Thompson Richmond Township, Treasurer
L. Dahlquist Richmond Township, Secretary
K. Feguer Library Executive Director
Dan Burchett, Citizen
Rene Stieg, Friends of RCADL President

Absent:

K. Nix of Reed City, Vice President
2 Lincoln Township vacancies

2. Approval of Agenda

A motion was made by S. Thompson and seconded by L. Dahlquist to approve the agenda. Motion carried.

3. Approval of Consent Agenda

- A. Board Follow-Up Discussion
- B. Prior meeting minutes (September 3, 2024)
- C. Approval of Bills and Financial Statements

A motion was made by L. Dahlquist and seconded by S. Thompson to approve the agenda. Motion carried.

Some discussion was held on financial points of clarification.

4. Citizen's Request and/or Comments

D. Burchett reported that the Storywalk kiosks were repaired/replaced. He was told that the Rotary approved the request for funds for the Storywalk. The director will follow up.

5. Board President Comments

Contact will be made to Lincoln Township to fill the 2 vacant positions on the board.

6. Standing Committee Reports

A. Budget and Finance Committee

Met on 9/20/24. Discussed our Ancestry subscription versus other options. Discussed attaining Hot Spots to be checked out by patrons. A new bookkeeper must be found as the city will no longer contract this service.

B. Digital Sign Committee

New quotes shall be obtained.

C. Building Committee

Meeting rescheduled to October 4, 2024 at 2:15.

D. Strategic Plan Committee

Meeting was held and the plan was updated. Copies will be available before the December meeting for board approval.

E. Millage (now the Friends Group) Committee

A report was given by R. Stieg. The inaugural meeting was held prior to the board meeting with 7 people present. K. Mitchell was elected treasurer, with other offices to be filled as membership increases. A Memorandum of Understanding between the Friends and the RCADL is being drafted. A Wish List of anticipated needs will be presented, with the intention of supporting and raising awareness of the library programs and services. This group will now be an agenda item.

F. HR Committee

Two new employees are on staff. Julia Milewski and Gavin Trullinger.

G. Ad Hoc Committee (Parade)

The Evergreen Parade theme is Winter Wonderland. The parade is Friday, November 29. A slogan of "Season's Readings" was mentioned. A meeting will be held to initiate ideas, hoping to involve Friends and staff.

Halloween in the Park and the Spooktacular on October 26 are also opportunities for a library presence. A meeting will be called to pursue participation in these as well.

H. Ad-Hoc Environmental Project

This needs to get under way. Contacts will be made in November (i.e. K. Fiebig and B. Smith).

7. Director's Report

This report is on file in the board packet for October 1, 2024.

8. Ongoing Business

ADP access was granted to K. Feguer. A textable phone number is needed for Library use.

9. New Business

Discussion on the Ancestry subscription was held earlier in the meeting. The Audit Questionnaire was given to L. Eccles to complete.

10. Board Dynamics

11. Citizen's Requests/Comments

D. Burchett inquired about the library purchasing discs to be available for people to check out for the Disc Golf Course at Rambadt Park. A possibility of a bicycle availability program was discussed.

Other ideas: (to be discussed with the Friends) are: a Halloween Costume Swap, and Sports equipment swaps.

12. Adjournment

A motion was made by S. Thompson and seconded by L. Dahlquist to adjourn at 8:21. Motion carried.

The next meeting will be held on November 12th, 2024, at 6pm in the Reed City Area District Library Community Room, following the meeting of the Friends of the Reed City Area District Library at 5pm.

Respectfully submitted,
L. Dahlquist, secretary