

Reed City Area District Library
Board Meeting Minutes
Monday July 28, 2014
RCADL Meeting Room

Present:

Phil Noreen, Vice President, Reed City
Mary Neal, Treasurer, Reed City
Bette Newell, Secretary, Lincoln Township
Terry Blood, Richmond Township
Edie Betzing, Richmond Township
Jacquie Gerould, Lincoln Township
Heather Symon, Library Director

Absent:

Christine Cox, President, Reed City
Open, Green Charter Township Liaison
Open, Cedar Township Liaison
Open, Hersey Township Liaison

Visitors:

none

1. Call to Order

The meeting was called to order by Phil Noreen at 6 pm. A quorum was present.

2. Approval of Agenda

The motion was made by Edie Betzing and seconded by Terry Blood to approve the agenda as presented. It passed unanimously.

3. Approval of Minutes

The motion was made by Terry Blood and seconded by Bette Newell to approve the minutes of the June 30, 2014 Board Meeting as presented. It passed unanimously. A motion was made by Jacquie Gerould and seconded by Edie Betzing to approve the memo dated July 29, 2014 as presented noting title corrections of board meeting attendees and attendance notation conventions to be honored in meeting

minutes from this meeting forward as a corrective measure. It was noted that “liaisons” designated from contracting townships will not be voting members of the board, though their attendance would be noted. It passed unanimously.

4. Citizen’s report/Public Comment

none

5. Finance Report

a. The motion was made by Jacquie Gerould and seconded by Terry Blood to approve the bills as presented with a grand total of \$8511.59, subtotals of \$6966.56 for operations and \$1545.03 for new facility expenses. It passed unanimously. The piggy banks brought in \$171.65 this month.

b. Heather reported that last month she added one bill right before the meeting and gave Mary an incorrect subtotal, but the grand total was correct. The subtotal for operations should have been \$4409.79.

c. Heather Reported that the OCCF Endowment fund balance is \$12,158.27. Approximately \$400 is available to the Library this year if the proper grant is written. This is according to the statement of June 6, 2014.

d. The Huntington account for online donations is at \$344.48.

e. Heather will invite Paul Oleson from Municipal Underwriters of Michigan to our August meeting to review the Library’s liability/property insurance.

6. Committee Reports

Heather made a brief report on activities of the independent “Citizen’s for the District Library” group, which is independent from the Library. She noted that it has been reported to her that millage and bond proposal information was on the radio, in several newspapers, and signs had been placed in the District area. She reported the Library has not participated in any activity promoting either proposal. The Library has disseminated factual information regarding the proposals including a mailing.

7. Director’s Report

- a. Heather reported that the Charter internet service is “great”, after a few initial difficulties.
- b. Heather reported that the summer reading program had 150-160 participants with good weekly attendance.
- c. The booksale during citywide yard sales yielded \$144.95. Special thanks to Edie and Jacquie for volunteering at the sale.
- d. Heather reported that the District Library Agreement Amendment was approved by the State Librarian. She stated that the City of Reed City and Lincoln and Richmond Township will be getting their original copy of the amendment and resolutions adopting it.

8. Old Business

Heather received a letter from Richmond Township DDA stating they would want an attorney to advise them about opting out of the potential debt service millage. They want to wait until they see the outcome of the vote before making this step.

9. New Business

none

10. Adjournment

A motion was made by Edie Betzing and seconded by Jacquie Gerould to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 6:48 pm.

The next regular meeting of the Board is Monday, August 25, 2014 at 6 pm in the Reed City Area District Library Community Room.

Respectfully submitted,

Bette Newell, Secretary
Reed City Area District Library

Approved August 25, 2014