

Reed City Area District Library Board Meeting  
November 12, 2024  
825 S. Chestnut Reed City, Mi 49677

1. Call to Order and Attendance

The meeting was called to order by President L. Eccles at 6:08 pm.

Attendance was noted:

Present:

L. Eccles City of Reed City, President

S. Thompson Richmond Township, Treasurer

L. Dahlquist Richmond Township, Secretary

K. Feguer Library Executive Director

Rene Stieg, Friends of RCADL President

Absent:

K. Nix of Reed City, Vice President

2 Lincoln Township vacancies

2. Approval of Agenda

A motion was made by S. Thompson and seconded by L. Dahlquist to approve the agenda. Motion carried.

3. Approval of Consent Agenda

A. Board Follow-Up Discussion

B. Prior meeting minutes (October 1, 2024)

C. Approval of Bills and Financial Statements

A motion was made by L. Dahlquist and seconded by S. Thompson to approve the agenda. Motion carried.

Some discussion was held on bookkeeping, as the city will no longer do our bookkeeping as of January 1, 2025.

4. Citizen's Request and/or Comments

5. Board President Comments

6. Friends of the RCADL Report

Two baskets were donated to the silent auction by the Friends.

The Friends will provide cookies for the Santa event on Dec. 10, as well as volunteer.

The Friends are planning fundraising and programming.

A draft of a Memorandum of Understanding between the Friends and the RCADL was presented.

The Secretary and Vice President positions were filled.

## 7. Standing Committee Reports

### A. Budget and Finance Committee

### B. Digital Sign Committee

New quotes shall be obtained.

### C. Building Committee

Met and discussed paving the parking lot (rear) and the easement, as well as attending to the front parking lot and clearing the broken asphalt from the rear of the building. A sidewalk shall be put in from the door to the parking lot and to the shed. Quotes shall be obtained.

Gutter needs to be installed on one end of the building.

### D. Strategic Plan Committee

Copies of the Strategic Plan will be available for the December meeting for board approval.

### E. HR Committee

Will meet Monday, November 18 to draft the necessary documents for K. Feguer to take over bookkeeping duties.

### F. Ad Hoc Committee (Parade)

### G. Ad-Hoc Environmental Project

This will commence in the spring. Possible committee members B. Smith, K. Fiebig, Sarah Spruit.

### H. Ad Hoc Sesquicentennial Committee

A committee will be formed with the library staff (M. Martinez, C. Heemstra), the Friends group, and the library board (S. Thompson).

## 8. Director's Report

This report is on file in the board packet for November 12, 2024.

## 9. Ongoing Business

The Ancestry membership will be dropped. K. Feguer will look further into Kanopy.

10. New Business

10. Board Dynamics

L. Eccles will be leaving the area and not returning to the board in January.

L. Dahlquist will continue for another term.

11. Citizen's Requests/Comments

12. Adjournment

A motion was made by L. Dahlquist and seconded by S. Thompson to adjourn at 8:00.

Motion carried.

The next meeting will be held on December 3, 2024, at 6pm in the Reed City Area District Library Community Room, following the meeting of the Friends of the Reed City Area District Library at 5pm.

Respectfully submitted,  
L. Dahlquist, secretary