

Reed City Area District Library Board Meeting

April 5, 2022; 6 p.m.

RCADL Community Room

829 S. Chestnut St. Reed City, MI 49677

Present:

Lyndsey Eccles, President, Reed City

Melissa Tonn, Vice President, Lincoln Twp.

Kylene Nix, Treasurer, Reed City

Bette Newell, Secretary, Lincoln Twp.

Laura Dahlquist, Trustee, Richmond Twp.

Cecile Slywka, Trustee, Richmond Twp.

Irene Balowski, Green Township Liaison

Melissa Rohen, Director

Absent:

Cedar Township Liaison, OPEN

1. Call to Order and Attendance

The meeting was called to order at 6:03 p.m. by M. Tonn. The attendance was noted by B. Newell.

L. Eccles arrived at this time to take over the meeting.

2. Approval of Agenda

A motion was made by B. Newell and seconded by C. Slywka to approve the agenda as presented. It passed.

3. Approval of Consent Agenda

A motion was made to approve the Consent Agenda consisting of March 21, 2022 minutes and the available bills and the financial statement as of January 31, 2022, by M.

Tonn and seconded by B. Newell. It passed. Our accountant is still behind on getting our financial statements due to injury.

#### 4. Citizen's request and/or comments

B. Newell reported that she was approached by a patron giving compliments to the library on its programs and what it is doing in our community.

#### 5. Board President Comments

L. Eccles stated she would like all Board Members to write up something addressing the topic, "What do you see our library as in 5 years."

#### 6. Standing Committee Reports

A. Budget and Finance Committee-will schedule a meeting when they receive the updated financial statements.

B. Digital Sign Committee-M. Rohen sent the approved quote back to R. Steig to see what he could do about possible funding grants. We haven't heard back from him.

C. Building Committee- did meet.

Decided to see if it was possible to find electrical components that would work with our current globes/shades, for the above circulation desk lighting. L. Eccles will look into this.

M. Rohen will seek some other quotes so we can more closely compare the pricing of a possible shed for storage behind the library.

The idea of holding a shredding event for the public along with the library shredding a lot of outdated materials was discussed. M. Rohen will seek out quotes and details for this.

A meeting was set for April 13, 2022 at 10 a.m. for a spring walk around.

D. Strategic Plan Committee-a meeting is planned on April 11, 2022 at 2 p.m. to work on the Mission Statement.

E. Millage Committee- did not meet. B. Newell will try to contact Shirley Bursima so a meeting can be planned.

F. HR Committee-

M. Rohen will check the policies to see that they reflect that the minutes are on file with the library , not the secretary. A meeting will be set when the a satisfactory time can be scheduled.

#### 7. Director's Report

Complete report file at the library.

Toilet backups were again reported. Staff is brainstorming preventative measures.

#### 8. Ongoing Business

##### A. Window Update

M. Rohen provided the RFP letter she prepared for contractors for window repair or replacement. There was no objection.

##### B. Floor Discussion: Still waiting for additional quotes.

##### C. Garden/Memorial Tree discussion

M. Rohen will try to engage the lady from Evert with the native plant expertise to attend our next meeting. The yard landscaping will be discussed at the upcoming spring walk around.

##### D. Grant Opportunities

The possibility of a locked, small, upright display case for collections was discussed. Providing opportunities for trips to historical, cultural and gardening events and venues was discussed. The possibility of joining with other groups in this endeavor was discussed.

#### 9. New Business

Sheryl Mase will provide a short Library Trustee training at our next meeting.

#### 10. Board Dynamics

There was no discussion.

#### 11. Adjournment

A motion was made by M. Tonn and seconded by Cecile Slywka to adjourn the meeting. It passed. Meeting was adjourned at 7:51 p.m.

Respectfully Submitted,

Bette Newell, Secretary, RCADL Board

The next meeting of the RCADL Board will be May 3, 2022 at 6 p.m. in the RCADL Community Room.