

Reed City Area District Library Board Meeting

July 5, 2022; 6 p.m.

829 Chestnut Street, Reed City, MI 49677

Present:

Lyndsey Eccles, President, Reed City

Melissa Tonn, Vice President, Lincoln Township

Kylene Nix, Treasurer, Reed City

Bette Newell, Secretary, Lincoln Township

Laura Dahlquist, Trustee, Richmond Township

Cecile Slywka, Trustee, Richmond Township

Irene Balowski, Green Township, Liaison

Melissa Rohen, Director

Jennifer Thorson, Assistant Director

Absent:

Cedar Township Liaison, OPEN

1. Call to order and attendance

The meeting was called to order at 6:01 p.m. by L. Eccles. Attendance was noted by B. Newell. A quorum was present.

2. Approval of Agenda

A motion was made by L. Dahlquist and seconded by K. Nix to approve the agenda as amended. It passed.

3. Approval of Consent Agenda

A motion was made by L. Dahlquist and seconded by M. Tonn to approve the consent agenda, consisting of the minutes of June 14, 2022 and the bills and financial statements up to May, as amended. It passed.

4. Citizen's Request and/or Comments

B. Newell reported the library being complimented by a citizen for the story in the Cadillac News about the 1000 Books Before Kindergarten initiative.

5. Board President Comments

L. Eccles asked B. Newell if she wanted to report on her meeting with L. Eccles, S. Mayes, K. Nix of June 15, 2022. B. Newell reported that she viewed the meeting as “unnecessary, uncalled for and unpleasant.”

6. Standing Committee Reports

A. Budget and Finance Committee-did meet to finalize 2022-2023 budget.

B. Digital Sign Committee-no new information

C. Building Committee- did not meet

D. Strategic Plan Committee-will set a meeting in August

E. Millage Committee-did not meet- L. Eccles will try to contact Shirley Bruursema to set up a meeting to discuss millage passing ideas and techniques.

F. HR Committee- L. Eccles will send out an email from Doodle to arrange a meeting.

7. Director’s Report

Complete report is on file at the library.

8. Ongoing Business

A. Window Update

M. Rohen reports that RFP’s were sent out but no one has actually come to the library to assess the window situation.

B. Floor Discussion

A motion was made by B. Newell and seconded by L. Dahlquist to hire Cadillac Janitorial to strip, clean and wax the community room floor, the two bathrooms and behind the circulation desk for a one time fee of \$1,790. This service to be reevaluated in one year. A roll call vote was taken. Yeas: M. Tonn, B. Newell, L. Dahlquist, C. Slywka, K. Nix. Nays: L. Eccles. It passed.

9. New Business

A. Director Evaluation Form

A motion was made by B. Newell and seconded by K. Nix to approve the Director's evaluation Form as presented. It passed. Board Members are to complete the form and return it to either L. Eccles or M. Tonn by July 12, 2022

B. Board Member Request

B. Newell asked if it would be alright for her daughter to use the Community Room for work related issues a few times during the last week of July. M. Rohen said it is the policy of the library to allow that if it is not in use and after hours if a board member is present.

10. Board Dynamics

No discussion

11. Adjournment

A motion was made by K. Nix and seconded by M. Tonn to adjourn the meeting. It passed.
Meeting adjourned at 7:28 p.m.

Respectfully Submitted,

Bette Newell, Secretary, RCADL Board

The next RCADL Board meeting is scheduled for August 2, 2022 at 6 pm. in the RCADL Community Room.

