

## REED CITY AREA DISTRICT LIBRARY

At a special meeting of the Board (the "Board") of the Reed City Area District Library (the "Library"), held at the Library on Wednesday, June 29<sup>th</sup>, 2022 at 4:00 p.m.

PRESENT: Melissa Tonn, Pette Newell, Kylene Nix  
Laura Dahlquist, Lyndsey Eccles, Melissa Bohan  
Jenn thorsen

ABSENT: Cecile Slywka

The following preamble and resolution were offered by Member Melissa Tonn and supported by Member Laura Dahlquist

### RESOLUTION TO ADOPT JULY 1, 2022 THROUGH JUNE 30, 2023 BUDGET

WHEREAS, the Reed City Area District Library is a District Library duly constituted under Act 24 of the Michigan Public Acts of 1989, as amended ("Act 24"); and

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act (Act No. 43 of the Public Acts of the Second Extra Session of 1963, as amended), the Board has, following the required public notice, conducted a public hearing on its proposed budget July 1, 2022 through June 30, 2023; and

WHEREAS, the Board has determined it will approve the budget July 1, 2022 through June 30, 2023 budget in the total amount of \$ 220,568.00 as set forth in Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED by the Board of the Reed City Area District Library:

1. The Board hereby approves and adopts the budget July 1, 2022 through June 30, 2023 in the total amount of \$ 220,568.00 (on file at the Library as its general appropriations act pursuant to the Uniform Budgeting and Accounting Act.

2. The Board appropriates the following sums to defray expenses and meet liabilities for fiscal year budget July 1, 2022 through June 30, 2023 for District Library purposes based on the statement of estimated revenues, all as set forth below:

Revenues:

- Contributions from local units
- State Aid to Public Libraries
- Penal Fines and Library Fines
- Investment Income
- Gifts and Contributions
- Other Income

Total Revenue

\$ 220,568.00

Expenses:

- Salaries
- Benefits
- Supplies
- Library Materials
- Professional and Contract Services
- Utilities
- Other Operating Expenditures
- Construction
- Contingency

Total Expenses

\$ 220,568.00

ADOPTED this 29<sup>th</sup> day of June, 2022.

YEAS: L. Dahlquist, Kylene Nix, Melissa Tonn, Bette Newell  
Lyndsey Eccles

NAYS: none

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Reed City Area District Library, County of Osceola, State of Michigan, at a meeting held on June 14<sup>th</sup>, 2022, the original of which is on file at the library and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting, notice by posting at least 18 hours prior to the time set for said meeting.

Dated: June 29<sup>th</sup>, 2022

Bette J. Newell  
Bette J. Newell, Secretary

**2022/2023 Fiscal Year Proposed Budget**

**REVENUES**

<i>Line Number</i>	<i>Description</i>	<i>Prior Year Budget</i>	<i>Current Year Budget</i>
402.010	Real Property Tax - Lincoln Township	\$37,500.00	\$37,875.00
402.020	Real Property Tax - Richmond Township	\$44,245.00	\$44,688.00
402.030	Real Property Tax - Reed City	\$37,525.00	\$37,900.00
410.010	Personal Property Tax - Lincoln Township	\$20,200.00	\$20,402.00
410.030	Personal Property Tax - Reed City	\$2,456.00	\$2,481.00
412.000	Delinquent Personal Property Taxes	\$75.00	\$75.00
495.000	Non-Resident Fee	\$1,500.00	\$1,500.00
539.000	State Grant	\$7,000.00	\$7,000.00
651.000	Copy Machine Money	\$2,300.00	\$2,300.00
651.500	Fax Machine Money	\$500.00	\$500.00
655.100	Library Book Fines	\$650.00	\$650.00
656.200	Penal Fines - Mecosta	\$2,200.00	\$2,200.00
656.300	Penal Fines - Osceola	\$33,000.00	\$33,000.00
664.000	Interest Income	\$186.00	\$150.00
671.000	Other Revenue	\$855.00	\$550.00
675.100	Contr. Summer Reading Programs	\$4,800.00	\$4,800.00
675.150	Contr. Programming	\$0.00	\$750.00
675.200	Contr./Donate-Bequests-Memorial	\$2,000.00	\$2,000.00
675.300	Contr.from Private Sources	\$5,000.00	\$7,000.00
677.100	Reimbursement for Lost Books	\$126.00	\$150.00
685.500	Other - Book Sale	\$1,000.00	\$1,500.00
692.100	Fund Reserve Operating	\$9,292.00	\$13,097.00
		\$212,410.00	\$220,568.00

<b>EXPENDITURES</b>				<b>Current Year</b>	
<b>Line Number</b>	<b>Description</b>	<b>Prior Year Budget</b>		<b>Prior Year Budget</b>	<b>Current Year Budget</b>
702.000	Salaries and Wages	\$85,528.00			\$88,053.00
715.000	Social Security	\$5,500.00			\$5,600.00
721.000	Workers Comp	\$380.00			\$400.00
726.000	Unemployment	\$250.00			\$250.00
740.100	Books	\$12,000.00			\$10,000.00
<b>NEW LINE</b>	<b>E-Books (Libby)</b>				<b>\$2,000.00</b>
740.200	Audiobooks	\$2,400.00			\$1,000.00
<b>NEW LINE</b>	<b>Videos/DVDs</b>				<b>\$1,000.00</b>
740.300	Summer Reading	\$4,800.00			\$2,600.00
740.400	Magazines	\$1,100.00			\$1,100.00
740.500	Newspapers	\$730.00			\$650.00
751.000	Office Supplies	\$2,000.00			\$2,000.00
752.000	Operating Supplies	\$2,500.00			\$2,500.00
755.000	Operating Supplies: Programing	\$0.00			\$1,800.00
801.000	Professional Services	\$4,500.00			\$4,750.00
802.000	Legal Fees	\$100.00			\$100.00
804.000	Janitorial Services	\$6,704.00			\$7,080.00
806.000	Bank Charges	\$30.00			\$30.00
808.000	Independent Audit	\$3,550.00			\$3,700.00
818.000	Contractual Service	\$6,604.00			\$7,000.00
850.000	Telephone	\$1,440.00			\$1,440.00

851.000	Postage	\$170.00	\$174.00
852.000	Internet Service	\$432.00	\$0.00
900.000	Printing and Publishing	\$1,500.00	\$1,500.00
907.000	Advertising	\$300.00	\$150.00
915.000	Membership and Dues	\$3,875.00	\$3,875.00
918.000	Utilities - Water	\$380.00	\$360.00
920.000	Utilities - Electric	\$3,400.00	\$3,810.00
921.000	Utilities - Heat	\$2,500.00	\$2,500.00
930.000	Land and Building Repairs	\$750.00	\$500.00
935.000	Liability/Property Insurance	\$2,726.00	\$2,860.00
940.000	Equipment Rental	\$1,216.00	\$1,216.00
960.000	Education and Training	\$200.00	\$200.00
970.000	Capital Outlay	\$0.00	\$0.00
991.600	Principal	\$48,475.00	\$54,000.00
992.000	Interest	\$6,370.00	\$6,370.00
		\$212,410.00	\$220,568.00
		Total gap	\$0.00