

**Reed City Area District Library
Monday, February 23, 2015 at 6 p.m.
RCADL Community Room**

Members Present:

Phil Noreen, Vice President, Reed City
Mary Neal, Treasurer, Reed City
Bette Newell, Secretary, Lincoln Township
Twila Betzing, Lincoln Township
Terry Blood, Richmond Township
Heather Bassett, Library Director

Members Absent:

Christine Cox, President, Reed City
Edie Betzing, Richmond Township

Guests:

Tom Burnosky, citizen

1. Call to Order

The meeting was called to order at 6 p.m. by Phil Noreen. A quorum was present.

2. Approval of Agenda

A motion was made by Phil Noreen and seconded by Mary Neal to approve the agenda as presented. It passed unanimously.

3. Approval of Previous Meeting Minutes

A motion was made by Terry Blood and seconded by Mary Neal to approve the minutes of 1/26/2015 (regular board meeting) and 2/11/15 (finance committee meeting). It passed unanimously. The minutes of 2/18/2015 (finance committee meeting) will be presented at next meeting of the board for approval.

4. Citizen's requests/Public comment

Phil Noreen extended condolences to Tom Burnosky on the death of his father. Tom Burnosky reported he will try to arrange a visit from the state librarian, Randy Riley to address us.

5. Finance Report

Mary reported a subtotal for bills of \$1828.42 with a total of \$1858.93. A motion was made by Twila Betzing and seconded by Terri Blood to approve the financial report as presented. The motion was passed.

6. Committee Reports

a. Finance Committee

1. Heather reported that Christine has been working on updating some of policies, but they are waiting to be approved at the committee level before

presentation to the board. They have also begun preliminary review of the 2015-2016 budget.

2. Heather reported that the townships that contract with the library for services will be due to renew this year, except for Green Township whose contract is ongoing. Hersey and Cedar will be sent a letter requesting a review of their current contracts. Heather will try to get on the April agenda of Hersey and Cedar township meetings.

3. The possibility of a possible bond issue proposal for 2015 was discussed. It was decided to table a vote on this until more members could be present. A special board meeting will be held on March 17, 2015 at 5 p.m.

b. Heather reported a change in the FOIA that we will have to update in our policy.

7. Director's Report

a. Heather reported that we raised \$584.50 for the Love Your Library walk.

b. Heather reported that a request has been made for \$2,500 for the summer reading program from the OCCF.

c. Heather reported that \$400 of goods (books, etc) were purchased with money received from hosting the Scholastic book fair in the fall.

d. Heather stated that the library has received at least two notices that they did not pay withholding taxes for 8/2014. This in fact was done and documentation has been sent to the state concerning this two times, the second time with Barb Westerburg's input.

e. Heather reported that the library had to call CPS for a child in the library with no shoes in the winter weather.

f. Heather reported that the library may receive some work time from the Experience Works program.

g. Heather reported that circulation is up this month as compared to last year, but down as compared to two years ago.

8. Old Business

Cleaning the old books out of the Chestnut building was discussed. This will hopefully be accomplished in the spring

9. New Business

a. It was decided not to purchase an ad for the RCHS yearbook.

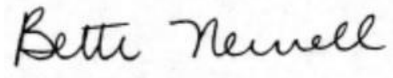
10. Adjournment

A motion was made by Terry Blood and seconded by Mary Neal to adjourn the meeting. The motion passed. Meeting was adjourned at 7:50 p.m.

The next Library Board Meeting is a special meeting on March 17, 2015 at 5p.m. in the RCADL community room.

**The next regular meeting of the RCADL board is March 30,2015 at 6 p.m. in the
RCADL community room.**

respectfully submitted,

A handwritten signature in cursive script that reads "Bette Newell". The signature is written in black ink on a light-colored background.

Bette Newell

Approved March 30, 2015