

Reed City Area District Library Board Meeting

December 6, 2022 at 6 p.m.

RCADL Community Room, 829 S. Chestnut, Reed City, MI 49677

Present:

Kylene Nix, Treasurer, Reed City

Bette Newell, Secretary, Lincoln Township

Laura Dahlquist, Trustee, Richmond Township

Cecile Slywka, Trustee, Richmond Township

Irene Balowski, Green Township Liaison

Melissa Rohen, Director

Jennifer Thorson, Assistant Director

Absent:

Lyndsey Eccles, President, Reed City

Melissa Tonn, Vice President, Lincoln Township

Cedar Township, Liaison, OPEN

1. Call to order and Attendance

The meeting was called to order at 6:12 by M. Rohen. Attendance was noted by B. Newell.

2. Approval of Agenda

A motion was made by L. Dahlquist and seconded by B. Newell to approve the agenda as presented. It passed.

3. Approval of Consent Agenda

A motion was made by L. Dahlquist and seconded by K. Nix to approve the consent agenda, including the minutes of the November 1, 2022 meeting, and the expense report of November. The October and November Financial Statements were not available. It passed.

4. Citizen's request and/or comments.

M. Rohen reported that she had received a complaint from Rodney Upland concerning our website, how it was out of date and been under construction for over a year. M. Rohen said they will be treating the website as a priority and bring it up to date.

5. Board President Comments

None

6. Standing Committee reports

A .Budget and Finance Committee-did not meet

B. Building Committee- met on 11/09 and prioritized several projects, which were presented to the Board this evening.

C. Strategic Planning Committee-met on 11/09-identified 4 areas for attention, text based communications, open house, postcard mailing, and senior access.

D. Millage Committee-meeting with Shirley Bruursema was cancelled by Shirley. After the new year a new meeting date will be pursued.

E. HR Committee- met twice to discuss Director's Evaluation, completed in August 2022. The evaluation contained many compliments to M. Rohen. M.Rohen has also supplied us with a complete list of goals for the coming year, taken from her own ideas, and suggestions brought forth by the Board.

7. Director's Report

A complete copy of the Director's Report is on file at the library.

8. Ongoing Business

A. Floors-tabled until January. B. Newell offered to take over the responsibility of contacting the vendors for this job. M. Rohen said they would consider the offer.

9. New Business

None

10. Board Dynamics

No Discussion

11. Adjournment

A motion was made by B. Newell and seconded by L. Dahlquist to adjourn the meeting. Meeting was adjourned by M. Rohen at 6:58 p.m.

Respectfully Submitted,

B. Newell, Secretary, RCADL Board of Trustees

The next meeting of the RCADL Board of Trustees is scheduled for January 3, at 6 p.m. in the RCADL Community Room.