Reed City Area District Library Special Board Meeting

June 29, 2020 6 p.m. via Zoom because of Covid-19 restrictions

829 S. Chestnut St., Reed City, MI 49677

Present:

Lyndsey Eccles, President, Reed City-home

Terry Blood, Vice President, Richmond Township-home

Kylene Nix, Treasurer, Reed City-home

Bette Newell, Secretary, Lincoln Township-home

Cecile Slywka, Trustee, Richmond Township-library

Nancy Washburn, Trustee, Lincoln Township-home

Jenn Thorson, Interim Director-library

Absent:

Jenny Garska, Hersey Township Liaison

Dick Hurst, Green Township Liaison

Cedar Township Liaison, OPEN

1. Call to order and attendance

   The meeting was called to order by Lyndsey Eccles at 6:04 p.m. and attendance was noted by Bette Newell.

2. Approval of Agenda

   A motion was made by Terry Blood and seconded by Cecile Slywka to approve the agenda as presented. It passed.

3. Approval of Consent Agenda

   A motion was made by Bette Newell and seconded by Kylene Nix to approve the consent agenda consisting of the minutes of May 18, 2020 and the corrected minutes of June 15, 2020 and the bills and financial statements. There is an additional bill of $47.67 for Zoom meeting charge. It

passed.

4. Citizen's Request/Public Comment

A letter from April Hamilton, our Seed Library Organizer, was presented. She complimented Jenn on her management of the library and recommended that we consider hiring her as director.

5. Standing Committee Reports

A. Budget and Finance-did not meet.

B. Building Improvement Committee

This committee met on June 25, 2020 and did a walk around on the outside and the inside, according to the strategic plan. Jenn has the notes from this meeting. It was suggested next year we might find a knowledgeable builder to walk around with us to give an opinion. Terry Blood will ask Phil Noreen to draft a letter to Earl's about the ongoing window concerns.

C. Strategic Planning Committee

This committee met today . The meeting with the Hersey Board was discussed. They have been approached to put the question on the ballot sometime in the next two years as to whether Hersey Township should join the District Library.

A master copy of the Strategic Plan will be left at the library.

D. HR and Policy Committee

A meeting will be arranged in a couple of weeks.

6. Director's Report

Metrics are available for viewing at the library. Jenn reported that facebook views are up along with e-book and audio e-book checkouts. She reported 20-25 patrons came to the library today,

the first day it was opened since the shut down.

7. Ongoing business

   A. Jenn is tasked with asking D & J Asphalt Construction if they can match Reith and Riley's quote for the parking lot paving and also get a quote from both companies for placing a conduit under the paving to a proposed sign.

   B. A motion was made by Terry Blood and seconded by Cecile Slywka to approve the 2019-2020 End of Year Budget Amendment. A roll call vote was taken. Yeas: Terry Blood, Kylene Nix, Bette Newell, Cecile Slywka, Nancy Washburn, Lyndsey Eccles. Nays: None. It passed.

8. New Business

   A. A motion was made by Bette Newell and seconded by Terry Blood to extend to Cedar Township a continuation of our current agreement with them, which requires a $250 per year payment for the next five years. It passed.

   B. A motion was made by Bette Newell and seconded by Kylene Nix to hire Kevin Knapp to take down 16 dead trees on library property, including clean up for $1,500 . A roll call vote was taken. Yeas: Terry Blood, Kylene Nix, Bette Newell, Cecile Slywka, Nancy Washburn, Lyndsey Eccles. Nays: None. It passed.

   C. A motion was made by Terry Blood and seconded by Kylene Nix to approve the 2020-2021 Fiscal Year Budget. A roll call vote was taken. Yeas: Terry Blood, Kylene Nix, Bette Newell, Cecile Slywka, Lyndsey Eccles. Nays: None. It passed.

9. Adjournment

   A motion was made by Terry Blood and seconded by Cecile Slywka to adjourn the meeting. It passed. Meeting adjourned at 7:34 p.m.

Respectfully Submitted,

Bette Newell, RCADL Secretary

Next Library Board Meeting is July 27, 2020 at 6:00 p.m. Location to be determined.