

REED CITY PUBLIC LIBRARY  
Minutes of the Board Meeting  
Monday, January 25, 2010

Members Present:	<u>  X  </u>	Christine Cox
	<u>    </u>	Marilyn Hummel
	<u>  X  </u>	Rich Saladin
	<u>  X  </u>	Maureen Watson
	<u>  X  </u>	Karen Zais
City Council Representative:	<u>    </u>	David Bisbee
Township Representatives:	<u>  X  </u>	Barb Schneider, Cedar Township
	<u>  X  </u>	Sarah Potts, Green Township
	<u>  X  </u>	Kathy Menezes, Hersey Township
	<u>  X  </u>	Sandy Gingrich, Lincoln Township
	<u>    </u>	Jane Keebler, Pinora Township
	<u>  X  </u>	Robbie Svegel, Richmond Township
	<u>    </u>	None assigned, Village of Hersey
Library Director (ex-officio):	<u>  X  </u>	Amy Bontekoe
Assistant Library Director	<u>    </u>	Heather Symon

**1. Call to Order**

The meeting was called to order at 6:03 p.m. by Maureen, the Vice President, in the Reed City Public Library Community Room. A quorum was present.

**2. Approval of Agenda**

The motion made by Rich, seconded by Karen, to approve the agenda passed unanimously.

**3. Approval of Minutes**

The motion made by Barb, seconded by Karen, to approve the Monday, November 30, 2009 and Monday, December 14, 2009 regular meeting minutes as read passed unanimously.

**4. Citizen's Requests/ Public Comment**

Welcome Wanita Ripply and Pete Mekas.

**5. Report from City Council Representative**

None

**6. Report of Finances**

**Approval of Bills**

The motion made by Karen, seconded by Rich, to approve the bills as presented passed unanimously.

**Finance Update**

The RCPL Recommended Budget needs to be approved by the board and submitted to City Council by April 19, 2010. The budget committee members will be Marilyn, Karen, Amy, Barb, and Christine.

**7. Committee Reports**

**New Facility Committee Report**

The committee shared that the USDA contact is looking into additional grant funds at the request of the library grant chair, the city is working on extending and amending the DDA charter, and that work is in progress on the donor contact letters.

The next meeting will be held February 8, 2010 at 6:00 p.m. in the RCPL community room.

**Personnel and Policy Committee Report**

The next meeting will be in April for employee evaluations. Committee members are Rich, Barb, Christine, Maureen, and Sara.

**8. Director's Report**

- a. The Director reported a decrease in income from the book sale but believes it was due to the holidays.
- b. The BA5 held in the library on Thursday, January 14<sup>th</sup> was a huge success. Board members have received many positive comments about the new library kick off since the event.
- c. Staff meeting updates
  - i. A Lock-in at the library is being planned.

- ii. The Piggy Bank, fundraiser for the new library, collection and tracking will be over seen by Jen.

**9. Old Business**

It was suggested that when Marilyn and Maureen go to present the Emeritus Award Plaque to Winona that Nichole Hammer of the Cadillac News may wish to go with them.

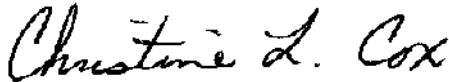
**10. New Business**

The Osceola County Community Foundation (OCCF) has requested someone from the library be the guest speaker at their March meeting. The OCCF grant deadline is coming up soon.

**11. Adjournment**

The motion made by Christine, seconded by Karen, to adjourn the meeting passed unanimously and the meeting was adjourned at 6:46 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Christine L. Cox".

Christine L. Cox, Secretary