

Reed City Area District Library Board Meeting

April 4, 2023 6 p.m.

829 S. Chestnut Street Reed City, Mi. 49677

Present:

Lyndsey Eccles, President, Reed City

Melissa Tonn, Vice President, Lincoln Township

Laura Dahlquist, Trustee, Richmond Township

Kylene Nix, Treasurer, Reed City

Shay Thompson, Trustee, Richmond Township

Melissa Rohen, Director

Absent:

Bette Newell, Secretary, Lincoln Township

Irene Balowski, Green Township Liaison

Cedar Township Liaison OPEN

1. Call to Order and Attendance

The meeting was called to order at 6 p.m. by President Lyndsey Eccles. A quorum was present. Attendance was noted by secretary pro tem Laura Dahlquist.

2. Approval of Agenda

A motion was made by M. Tonn, and seconded by K. Nix to approve the agenda. Motion passed.

3. Approval of Consent Agenda

A motion was made by M. Tonn and seconded by K. Nix to approve the minutes of the March 7, 2023 meeting and the bills for March, 2023 and the financial statements of December 2022.

M. Rohen noted that she had a contact with "new Barb" (Katy?) at the city offices expressing a concern about bringing things up to date by the next meeting.

Motion passed.

4. Citizen's request and/or comments

None.

5. Board President Comments

L. Eccles asked if anyone had viewed the Web presentations, and noted that there was a new one on millages that she recommended for all, especially the millage committee members.

The Ad hoc committee (for parade involvement) consists of B. Newell and L. Dahlquist, with support from K. Nix and L. Eccles, and others as needed.

6. Standing Committee Reports

A. Budget and Finance: S. Thompson has joined this committee, which will meet April 18th at 4 p.m.

B. Digital Sign Committee: waiting to hear back from Trevor after the updated quote was sent. K. Nix will follow up next week.

C. Building Committee: not necessary to do an update at this time.

D. Strategic Planning Committee: S. Thompson has joined this committee, which will meet April 18th at 5 p.m.

E. Millage Committee: will meet in August. A reminder to watch the Web presentation.

F. HR and Policy Committee: no updates at this time.

G. Ad Hoc Committee: no updates at this time.

7. Director's Report

Brian Ford has accepted the position of Assistant Director. A start date has not been determined, nor has a wage.

Amy Shank is seeking other employment, so another clerk position will be available in the near future.

The book sale was a great success, as was the Tech Sale.

The new AD will be in charge of Summer Reading. The program will have an online sign up available. Cyndi is soliciting donations for prizes. Any help would be appreciated.

The MML Grant was awarded for \$1000 for Graphic Novels.

The board is asked to email our availability to M. Rohen if willing to fill in staffing gaps, to alleviate the need to close the library.

The employee parking lot is the top priority project at this time.

The Facebook post concerning the Book Sale had 7997 hits.

The metrics presented are a work in progress, showing more data, and hoping to be presented in graphs and charts by 2024.

8. Ongoing Business

Covered in Director's Report.

9. New Business

The proposal for lawn mowing by Do All Doug was accepted. Motion by L. Dahlquist and seconded by S. Thompson. A roll call vote was taken: all present voted yes.

A discussion was held on agenda changes to accommodate board comments and concerns. It was decided to add an agenda item, with a limit of 10 minutes, and no new business to be discussed. No vote was required.

10. Board Dynamics: none

11. Adjournment

A motion was made by S. Thompson and seconded by M. Tonn to adjourn, at 6:53 p.m.

Respectfully submitted,

Laura Dahlquist

Secretary Pro tem, RCADL Board

The next meeting of the RCADL Board is scheduled for May 2, 2023 at 6 p.m. in the RCADL Community Room.