

Reed City Area District Library Board Meeting
April 24, 2017 6 p.m.
RCADL Community Room

Present:

Phil Noreen, President, Reed City
Lyndsey Eccles, Treasurer, Reed City
Bette Newell, Secretary, Lincoln Township
Twila Betzing, Lincoln Township
Terry Blood, Richmond Township
Bob Duke, Hersey Township Liaison
Mary Neal, Green Township Liaison
Tom Burnosky, Director
Jenn Thorsen, Assistant Director

Absent:

Richmond Township Board Member, Open
Cedar Township Liaison, Open

1. Call to order and attendance

The meeting was called to order by Phil Noreen at 6 p.m. A quorum was present. Attendance was recorded by Bette Newell.

2. Approval of Agenda

A motion was made by Twila Betzing and seconded by Terry Blood to approve the agenda with addition of item. It passed.

3. Approval of Consent Agenda

A motion was made by Terry Blood and seconded by Lyndsey Eccles to approve the consent agenda as presented. It passed.

4. Citizen's request/ Public Comment

Bette approached the board with a request from Sandy Duke to purchase an ad to put in to the Crossroads Theatre Program for the 2017-2018 season. Bette will research the policy for any restrictions on the Board approving this out of Library funds.

5. Committee Reports

- A. Finance Committee- will meet on May 6, 2017 at 6 p.m. Tom Burnosky, Phil Noreen, Mary Neal and newly appointed Lyndsey Eccles are on the finance committee.
- B. Personnel and Policy Committee- None
- C. Strategic Planning Committee-Twila reported they are still working on a survey for the patrons and the community.

6. Director's Report
(see attached)

7. Ongoing Business

A. Summer Reading Program update

Jenn Thorsen reported that most of the Summer Reading activities are in place. She has completed a budget for the program. She has submitted a grant request to the OCCF for \$5,000 to fund the program. She should know the outcome of this request by the middle of May.

B. New Building Warranty Items update.

Tom reported that he has been in touch with the contractor and the architect about the items that need to be addressed in the building before the warranties run out. He will continue to be in contact with them. Jennifer has fixed the soap dispenser problems in the bathrooms. Tom reported that the \$3,000 settlement check from Nixon carpet should be coming soon.

C. Integrated Library System update

Jennifer reported on the possibility of acquiring the Apollo system for our circulation system. It has many features that we do not have with our current system, and is less expensive. she has conferred with area libraries who have adopted it, and they are very happy with it.

8. New Business

A. Budget 2017-2018

Tom will have this ready for the May meeting.

B. Technology status update

see Director's report

C. Committee assignments

Committee assignments remain the same, with the aforementioned addition to the financial committee of Lyndsey Eccles. The complete list of assignments is contained in the August 29, 2016 minutes.

9. Adjournment

A motion was made by Terry Blood and seconded by Twila Betzing to adjourn the meeting. It passed. Meeting adjourned at 7:38 p.m.

Respectfully submitted,

Bette Newell

Bette Newell, Secretary, RCADL

Next Library Board Meeting is Monday, May 22, 2017 ; 6 p.m. in the Reed City Area District Library Community Room.

Approved Monday, May 22, 2017