

Reed City Area District Library Board Meeting
March 26,2018; 6 PM
RCADL Community Room
829 S. Chestnut St. Reed City, MI 49677; 231-832-2131

Present:

Lyndsey Eccles, President, Reed City
Terry Blood, Vice President, Richmond Township
Bette Newell, Secretary, Lincoln Township (via Speaker Phone)
Cecile Slywka, Treasurer, Richmond Township
Tom Burnosky, Director

Absent:

Phil Noreen, Reed City
Mary Neal, Green Township Liaison
Open, Lincoln Township Trustee
Open, Cedar Township Liaison
Open, Hersey Township Liaison

1. Call to order and attendance

The meeting was called to order by Lyndsey Eccles at 6:10 PM. Attendance was noted.

2. Approval of Consent Agenda

A motion was made by Terry Blood and seconded by Cecile Slywka to accept the consent agenda including the bills and financial statements provided by Tom Burnosky. It passed.

3. Citizen's Requests/Public Comment

No citizens/public present or available

4. Standing Committee Reports

- a. Budget and Finance (Cecile, Mary, Lyndsey and Tom)- none. Meeting scheduled and will be held April 2, 2018 @ 5:30 PM @ RCADL
- b. HR- none

- c. Strategic Planning (Terry, Lyndsey, Bette, Phil, Tom)- Lyndsey and Tom met twice, March 8, 2017 @ 5:30 PM and March 21, 2017 @ 5:30 PM. QSAC requirements were reviewed to determine what was needed in order to achieve QSAC ratings. A strategic plan needs to be created. A community survey was created by Tom and distributed (online and paper) for feedback ASAP. Survey will help in creating strategic plan and meeting QSAC requirements. Work on both will continue. The next meeting scheduled for April 5, 2017 @ 5:30.
5. Director's Report
- a. Review February Activity-
 - i. Metrics provided by Tom and reviewed by board.
 - ii. Weeding of library books is complete. 2111 titles pulled, totaling \$40,176 value. These books haven't been checked out in 5+ years. Weeded books will be available for purchase in book sale. Some weeded books donated to FSU play, "Blue Stockings" for props.
 - iii. Bill Porteous Jr will be purchasing and donating a Reed City High School 2018 yearbook.
 - iv. Upcoming programs and calendar created by Tom Burnosky and Asst. Dir. Jen Thornson.
 - v. Seed Library opening next week.
 - vi. Testing online resources for state that may be state funded for libraries.
 - vii. AWE is working on a grant request to be submitted to Great Lakes Energy for the purchase of AWE Early Learning Computers and Tablets.
 - b. '18-'19 Budget- Tom reports budget is on track. Tax and penal fine money has come in from Richmond Twp, Reed City, Lincoln Twp, Green Twp, and Hersey. Loan at LOSB repayment is on target. May be able to make additional payment.
 - c. David and Christine Langworthy and Edward Jones/Reed City District Library Art Prize Proposal- organized by Tom and Sarah Morlock (library patron/teacher). Project is stained glass, 100 pounds, book themed and to be hung at the RCADL. Library will arrange and cover hanging costs.
 - d. Accounting Update- Barb has all info, Tom will work with her. Payroll has been transferred to ADP and is working out great.
 - e. New Grant Cargill Cares funds new STEAM portable popup makerspace- Lyndsey and Tom submitted and received approval for a grant request to Cargill Cares to fund a STEAM makerspace including 12 MaKey MaKeys, 3D Doodle Pen and Button Maker. RCADL will offer programs using this makerspace as well as hold open use time spots. Thank you Cargill Cares!
 - f. FYI Items-
6. Ongoing Business-
- a. Hersy Twp- Summary/resolution-
 - i. Lyndsey and Tom attended Lincoln Township Board Meeting (March 13, 2018 @ 7 PM) and Reed City Council Meeting (March 19, 2018 @ 7 PM) and Tom attended Richmond Township Meeting (March 20, 2018 @ 7 PM). RCADL was on each meeting's agenda in order to discuss Hersey's

voting seat request. It was a consensus of each board that they were not in favor of allotting a voting seat to Hersey as a contract library.

- ii. Board feels we did due diligence by discussing with our district partners and reviewing laws.
 - iii. Motioned offered by Cecile Slywka to not grant Hersey a voting seat until a millage is approved by their voters. Bette Newell seconded. Motion passed.
- b. Building and Grounds Issues- Parking lot in need of pothole repair and/or repaving. Bricks around sign were hit by plow company and patrons, consider removing all together or moving to grass area.
 - c. High School Co-Op Page Job- Tom has proposal written up and will submit to counselor at RCHS. Position will be 15 hours a week at minimum pay. Position will also be open to home schooled students.
7. New Business
- a. Amend FY '18 Budget- consider moving extra money to fund other updates including E-books, self-serve computers and printing, circulation computer upgrades, and parking lot improvements.
8. Adjournment- motion made by Terry Blood, seconded by Cecile Slywka. Motion passed, meeting adjourned at 7:34 PM.