

REED CITY PUBLIC LIBRARY  
Minutes of the Board Meeting  
Monday, April 26, 2010

Members Present:	<u>  X  </u>	Christine Cox
	<u>    </u>	Marilyn Hummel
	<u>  X  </u>	Rich Saladin
	<u>  X  </u>	Maureen Watson
	<u>  X  </u>	Karen Zais
City Council Representative:	<u>  X  </u>	David Bisbee
Township Representatives:	<u>  X  </u>	Barb Schneider, Cedar Township
	<u>  X  </u>	Sarah Potts, Green Township
	<u>  X  </u>	Kathy Menezes, Hersey Township
	<u>  X  </u>	Sandy Gingrich, Lincoln Township
	<u>  X  </u>	Jane Keebler, Pinora Township
	<u>  X  </u>	Robbie Svegel, Richmond Township
	<u>    </u>	None assigned, Village of Hersey
Library Director (ex-officio):	<u>  X  </u>	Amy Bontekoe
Assistant Library Director	<u>    </u>	Heather Symon

**1. Call to Order**

The meeting was called to order at 6:08 p.m. by Maureen, the Vice President, in the Reed City Public Library Community Room. A quorum was present.

**2. Approval of Agenda**

The motion made by Karen, seconded by Barb, to approve the agenda passed unanimously.

**3. Approval of Minutes**

The motion made by Karen, seconded by Rich, to approve the Monday, March 29, 2010 regular meeting minutes as presented and Monday, April 21, 2010 special meeting minutes as read passed unanimously.

**4. Citizen's Requests/ Public Comment**

None

**5. Report from City Council Representative**

City Manager George Freeman retired, Barb Westerberg has been appointed as interim city manager. The city has received about 65-70 resumes for the position. A city budget meeting is coming up, so far no layoffs planned. The city has not officially done anything but they do support the library.

**6. Report of Finances**

**Approval of Bills**

The motion made by Karen, seconded by Maureen, to approve the bills as presented passed unanimously.

**Finance Update**

The medical insurance issue is taking longer than originally planned therefore, we are looking at \$17,000 again for premium costs for this year, the library budget revised last month is still sufficient.

**7. Committee Reports**

**New Facility Committee Report**

The committee reported \_.

The next meeting will be held Monday, March 8, 2010 at 6:00 p.m. in the RCPL community room.

**Personnel and Policy Committee Report**

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**8. Director's Report**

a. Piggy Banks have generated \$700 to date.

b. The library will resume summer hours on Saturday, May 29, 2010 and remain closed on Saturdays' for the summer.

- c. A request was made by to have a Shaklee Soap Home Party Fundraiser for New Facility – Home party type of fundraisers may be held in the library community room in the form of an Open House with the proceeds to benefit the library.
- d. OCCF
  - i. The two Grants received include: Matching funds grant totaling \$3000, including the matching funds, available for new books to complete book series sets currently in the library collection; and a Centennial homestead two volume book grant.
  - ii. The OCCF Auction will be held May 6, 2010 in Evert.
- e. Michigan Week Dinner will be Thursday May 13, 2010.
- f. Book Sale proceeds are near the budgeted amount and the excess will be used for the summer reading program.
- g. The story hour will hold a “summer picnic” on May 12.
- h. The New Facility meeting currently scheduled for May 10 and June 14 are cancelled.
- i. Petunia planting will be held Saturday, May 29, 2010 participants are asked to meet at the UMC parking lot at 10 a.m.
- j. Staff Computer used to print signs has died. The director will bid on used computers to attempt to replace the ones no longer useable.
- k. The Director will announce at the area township meeting visits this month the library’s participation in the State Parks’ “Park and Read” program.

**9. Old Business**

Grant paperwork is to be completed on the State Historic Preservation history of the Administration building prior to the USDA Grant funds being released to us.

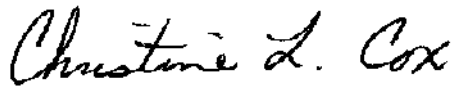
**10. New Business**

Dave proposed that the library sponsor a Literacy Program by offering a tutor training program and use of the library for tutoring sessions.

**11. Adjournment**

The motion made by Christine, seconded by Rich, to adjourn the meeting passed unanimously and the meeting was adjourned at 7:03 p.m.

Respectfully submitted,



Christine L. Cox, Secretary