

Reed City Area District Library Board Meeting
July 31, 2017; 6 p.m.
RCADL Community Room
829 S. Chestnut St., Reed City, MI 49677

Present:

Phil Noreen, President, Reed City
Lyndsey Eccles, Treasurer, Reed City
Bette Newell, Secretary, Lincoln Township
Terry Blood, Richmond Township
Bob Duke, Hersey Township Liaison
Mary Neal, Green Township Liaison
Tom Burnosky, RCADL Director

Absent:

Twila Betzing, Lincoln Township
Cedar Township Liaison, Open
Richmond Township Trustee, Open

1. Call to order and attendance

The meeting was called to order by Phil Noreen at 6:03 p.m. A quorum was present. Attendance was noted by Bette Newell.

2. Approval of Agenda

A motion was made by Terry Blood and seconded by Bette Newell to approve the agenda as presented, with the information that Paul Olsen will not be present, but the information will be presented by Tom Burnosky. It passed.

3. Approval of Consent Agenda\

\ A motion was made by Terry Blood and seconded by Lyndsey Eccles to approve the Consent Agenda. It included the minutes of June 26, and special meeting minutes of June 30, the approval of the bills and the acceptance of the April, May, June 2017 financial reports from Crossroads Business Services, LLC. It passed.

4. Citizens Requests/ Public Comment

None

5. Standing Committee Reports

- A. Budget and Finance committee- None
- B. Personnel and Policy Committee- None
- C. Strategic Planning Committee- None
- D. Director's Evaluation Committee- None
- E. Executive Committee- None

6. Director's Report

A. See attached.

A. Tom Burnosky have a report on the Summer Reading Program. 150\ children participated.

B. Tom reported that we lost service to our server this past month, but we did not lose any of our data. He has been working with A-Z Computers. They will come in and look at our network and give us some recommendations and will not charge us for this service.

C. Tom reported that \$830 was made at the garage sale benefiting the library, hosted by Phil and Maureen Watson. They will not be holding a sale another year, he reported.

7. Ongoing business

A. A motion was made by Terry Blood and seconded by Lyndsey Eccles to approve the purchase of the TRAF-SYS Gazelle People Counter for \$1,220 for the device and \$240 for the annual usage fee.

It passed. Tom reported this is important for understanding how many people are using the library, and at what times. This would be helpful in determining determining library hours and popularity of events and staff scheduling.

B. A motion was made by Bette Newell and seconded by Terry Blood to purchase the Bibilionix Apollo ILS system for library circulation for \$1500 and a one time immigration fee of \$800. It passed.

8. New Business

A. Tom reported on his conversation with Paul Olsen , the Municipal Underwriters representative and reported that the new policy is basically a renewal of last years policy. A motion was made by Bette Newell and seconded by Terry Blood to spend up to \$54 to attach a terrorism rider on the policy. It passed. Tom will talk with Paul about the mold, mildew exclusion on the policy and report back to us.

B. Tom discussed possible change is service hours, perhaps concerning opening and closing and Saturday hours. The installation of the people counter may provide insight in to this discussion.

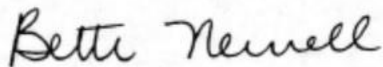
C. Tom reported that the library will begin purchasing movies for the library's collection.

D. The idea of tuck pointing the outside of the building was discussed.

9. Adjournment

A motion was made by Terry Blood and seconded by Bette Newell to adjourn the the meeting. It passed. Meeting adjourned at 7:32 p.m.

Respectfully submitted,



Bette Newell, Secretary, RCADL Board

Next Meeting of the RCADL Board will be September 25, 2017 at 6 p.m. in the RCADL

Community Room.