

**Mid-Michigan Library League Board of Trustees
Meeting Minutes
Special Meeting May 12, 2016**

Call to Order: The meeting was called to order at 10:00 am by Chair Patti Colvin.

Roll Call: Present: Patti Colvin, Lisa Leedy, Eric Smith, Jeanette Fleury, Dale Priester, Mary Edens, Heather Symon Bassett

Absent: Kim Frazho, Gay Buddinger

Also Present: Sheryl Mase, Director

Approval of agenda: M/S ___/___

Public Comment: No public comment.

Discussion of lease options and comparison spreadsheet occurred.

M/S Leedy/Priester to allow the Director to spend up to \$ 10,000 for moving expenses provided the contractor is valid builder's licensed, provides a license number, pulls all necessary permits, provides a copy of insurance with MMLL listed as additionally insured, terms of repayment including down payment requirements are on the estimate and that MMLL will hold at least 10% retainage until 100% of the work is completed and the timeline of work is included in the written estimate.

Roll Call: Yeas: Colvin, Leedy, Smith, Fleury, Priester, Edens, Bassett. **Nays:** None.

Discussion of lease signing occurred.

M/S Leedy/Edens authorized the Director to sign a lease at the Old City Hall (201 N. Mitchell, Suite 302, Cadillac, MI).

Roll Call: Yeas: Colvin, Leedy, Smith, Fleury, Priester, Edens, Bassett. **Nays:** None.

Motion to adjourn at 10:40 am.

Respectfully Submitted,

Heather Symon Bassett
Secretary.