

Reed City Area District Library Board Meeting

July 27, 2020; 6 p.m.

829 S. Chestnut Street., Reed City, MI 49677

per zoom because of Covid-19.

Present:

Lyndsey Eccles, President, Reed City

Terry Blood, Vice President, Richmond Township

Kylene Nix, Treasurer, Reed City

Bette Newell, Secretary, Lincoln Township

Jenn Thorson, RCADL Interim Director

Jenny Garska, Hersey Township Liaison

Sheryl Mase, MMLL Representative

Absent:

Dick Hurst, Green Township Liaison

Cecile Slywka, Trustee, Richmond Township

Nancy Washburn, Trustee, Lincoln Township

Cedar Township, Liaison, OPEN

1. Call to Order and attendance

The meeting was called to order by Lyndsey Eccles, at 6:34 p.m. because of difficulties in getting everyone on with Zoom. Attendance was noted by Bette Newell.

2. Approval of Agenda

A motion was made by Terry Blood and seconded by Bette Newell to approve the agenda. It passed.

3. Approval of Consent Agenda

A motion was made by Kylene Nix and seconded by Bette Newell to approve the Consent

Agenda, consisting of June 29, 2020 minutes and the July bills. There were no financial statements this month because Barb Westerburg has been out sick for a couple weeks and was unable to complete them. It passed.

4. Citizen's Requests/Public Comment-NONE

5. Standing Committee Reports

A. Budget and Finance- did not meet. They will schedule a meeting for October.

B. Building Improvement Committee-did not meet.

C. Strategic Planning Committee- A meeting was set for August 5, 2020 at 4 p.m., Venue to be announced.

D. HR and Policy Committee – A meeting was set for August 10, at 4 p.m. Venue to be announced.

6. Director's Report

A. Monthly metrics are available at the library.

B. A motion was made by Kylene Nix to purchase Quick Books for a one time fee of \$60 to obtain the ability to print checks instead of handwrite them. Terry Blood seconded it. A roll call vote was taken. Yeas: Terry Blood, Bette Newell, Kylene Nix, Lyndsey Eccles. Nays: None. It passed.

C. Summer Reading Program Update

Jenn reported that SRP began on July 23, with greater than 50 children and adults signed up for the program. 26 individuals were present for the outside program on geodes.

D. Cyber Liability Quote option

Jenn presented the quote from our insurance company for a Cyber liability coverage provided by them. The annual cost would be \$895.00. This item was tabled for now.

7. Ongoing Business

A. Parking Lot quote

After much discussion a motion was made by Kylene Nix and seconded by Bette Newell to hire D and J Asphalt of Big Rapids, MI to pave our front parking lot for \$14,800. A roll call vote was taken. Yeas: Bette Newell, Kylene Nix, Lyndsey Eccles. Nays: None Abstain: Terry Blood. Absent: Cecile Slywka, Nancy Washburn.

B. Hersey Township

It was reported by Jenn that Hersey Township voted to withdraw from the RCADL contract it has held for the last several years. A written confirmation of this has not yet been received. They have opted to just have people pay the non member fee instead of the Township paying money out of their budget to support the library. They also voted to not put on their fall ballot the option for the Township to become a member of the RCADL.

8. New Business

A. Tuesday Hours change

A motion was made by Bette Newell and seconded by Kylene Nix to open the library at 11 a.m. on Tuesdays instead of 9 a.m. starting on August 4, 2020. This is because of very low usage during this time. This will be reevaluated in December, 2020. It passed.

B. Richmond Concerns

A discussion was held on proper conduct of Board Members concerning issues brought up for discussion outside of the meetings. Reminders were given that members should support the decisions of the entire Board even if they do not always agree.

C. Consider increasing non-resident fee

A discussion was held concerning raising the non-resident fee to make it more equitable to all the patrons. It was decided to table this discussion until a later time.

9. Adjournment

A motion was made by Terry Blood and seconded by Kylene Nix to adjourn the meeting. It

passed. Meeting was adjourned at 8:19 p.m.

Respectfully submitted,

Bette Newell, RCADL Secretary

Next meeting of the RCADL Board to be held on August 24, 2020 at 6 p.m. Location to be determined.