

Reed City Area District Library Board Meeting

May 18, 2020 6 p.m.

Meeting taking place on Zoom and open to public

829 S. Chestnut St., Reed City, MI 49677

Present:

Lyndsey Eccles, President, Reed City, participating from home

Terry Blood, Vice President, Richmond Township, home

Kylene Nix, Treasurer, Reed City, home

Bette Newell, Secretary, Lincoln Township, home

Cecile Slywka, Trustee, Richmond township, home

Nancy Washburn, Trustee, Lincoln Township, home

Jenny Garska, Hersey Township Liaison, participating from RCADL

Jenn Thorson, Interim Director, RCADL

Amy Shank, RCADL Library Clerk, home

Absent:

Dick Hurst, Liaison, Green Township

Cedar Township Liaison, Open

1. Call to order and attendance

The meeting was called to order at 6:06 p.m. by Lyndsey Eccles. Attendance was noted by Bette Newell.

2. Approval of Agenda

A motion was made by Terry Blood and seconded by Cecile Slywka to approve the agenda. It passed.

3. Approval of Consent Agenda

A motion was made by Terry Blood and seconded by Bette Newell to approve the consent

agenda, consisting of the minutes from April 27, 2020 and the bills and financial statements. It passed.

#### 4. Citizen's Requests/Public Comment

None

#### 5. Standing Committee Reports

A. Strategic Planning committee to meet on Wednesday May 27, 2020 at 6 p.m. at RCADL.

B. Building and Maintenance committee, meeting time to be determined.

C. HR and Policy committee, meeting time to be determined.

D. Budget and Finance Committee, meeting time to be determined.

E. The proposed budget for the 2020-2021 year was discussed at length and approval was postponed until our next meeting.

#### 6. Director's Report

A. The metrics report is available at the library. Most categories are 0 because of the closure of the library due to the pandemic. There is an uptick in check out of e-books and e-magazines.

B. Jenn reported that the Great Lakes Energy Grant for staff computers was granted and she will be ordering as soon as she receives the money.

C. No word has been received regarding the OCCF grant request for the SRP.

D. Jenn is working on completing the follow up part of the 2019 SRP Grant that was not completed.

#### 7. Ongoing Business

A motion was made by Cecile Slywka and seconded by Bette Newell to continue to pay the 3 clerks for 15 hours a week until we reopen. It passed.

#### 8. New Business

A. A motion was made by Kylene Nix and seconded by Bette Newell to approve the hiring of Bill Lutjens to mow and trim the lawn for the 2020 season for the fee of \$35 per time. A roll call

vote was taken. Yeas: Terry Blood, Kylene Nix, Bette Newell, Cecile Slywka, Nancy Washburn, Lyndsey Eccles. Nays: None. It passed.

B. A motion was made by Bette Newell and seconded by Kylene Nix, to lower the loan payment to \$4500 per month. A roll call vote was taken. Yeas: Terry Blood, Kylene Nix , Bette Newell, Cecile Slywka, Nancy Washburn, Lyndsey Eccles. Nays: None. It passed.

#### 9. Adjournment

A motion was made by Terry Blood and seconded by Cecile Slywka, to adjourn the meeting. It passed. Meeting adjourned at 7:47 p.m.

Respectfully Submitted,

Bette Newell, RCADL Board Secretary

Next meeting to be held June 29, 2020 at 6 p.m. Location to be determined.