

Reed City Area District Library Board Meeting  
Monday, October 26, 2015; 6 p.m.  
RCADL Community Room

Present:

Christine Cox, President, Reed City  
Phil Noreen, Vice President, Reed City  
Mary Neal, Treasurer, Reed City  
Bette Newell, Secretary, Lincoln Township  
Edie Betzing, Richmond Township  
Twila Betzing, Lincoln Township  
Terry Blood, Richmond Township  
Bob Duke, Hersey Township Liaison  
Heather Symon Bassett, Director  
Tom Burnosky, New Facility Committee Chairperson  
Maureen Watson, Citizen

Absent:

Cedar Township Liaison, OPEN  
Green Township Liaison, OPEN

1. Call to Order

The meeting was called to order at 6:06 p.m. by Christine Cox. A quorum was present.

2. Approval of Agenda

A motion was made by Twila Betzing and seconded by Mary Neal to approve the agenda as revised. It passed.

3. Approval of Minutes

A motion was made by Terry Blood and seconded by Edie Betzing to approve the minutes of 10/1/15 Special Board Meeting, 9/14/15 Meeting Correction, 10/21/15 Special Board Meeting and 4/1/14, 5/19/14, 4/27/15 minutes corrections noting public budget hearing per auditor recommendation. It passed.

4. Citizen's requests/ Public Comment

None

5. Finance Report

A. A motion was made by Edie Betzing and seconded by Phil Noreen to approve paying the bills as corrected for a total of \$5,535.69.

B. Mary reported the totals in the bank accounts as follows:

Operations: \$111,860.79

Construction : \$522,586.97

6. Committee Reports

A. Finance Committee

None

B. Director's Evaluation Committee

A motion was made by Phil Noreen and seconded by Terry Blood to go in to closed session at 6:20 p.m. to discuss director evaluation. It passed. Meeting goes to closed session. The Board came out of closed session at 7:24 p.m. stating that the Director will present three to five goals at the November Board meeting.

C. Personnel and Policy Committee

None

D. New Facility Committee

1. Christine reported that the initial asbestos has been removed from the building at 829 S. Chestnut. An email has been received by DK Design stating that there is additional asbestos to be abated in the attic and the boiler. A motion was made by Edie Betzing and seconded by

Twila Betzing to not abate the asbestos in the attic of 829 S. Chestnut, as it will be sealed. It passed. A motion was made by Bette Newell and seconded by Twila Betzing to contract HBC with air monitoring by BDN to remove the boiler with contained asbestos at 829 S. Chestnut . A roll call vote was taken. Yeas: Mary Neal, Christine Cox, Phil Noreen, Edie Betzing, Twila Betzing, Terry Blood, Bette Newell. Nays: None It passed.

2. Bette Newell reported that a basket silent auction is planned for two weeks between Thanksgiving and Christmas. Bette Newell and Maureen Watson have been working on getting a Go Fund Me site up and running. They will continue to work on this. Maureen Watson and her family have written a play MYSTERY AT THE REED CITY LIBRARY which will be performed by the Crossroads Theatre group in January. We are not as yet sure how the proceeds will be divided. Bette suggested we offer some bookplates for sale for \$50 to be placed in new books, in memory of someone, to be offered as Christmas gifts. She will look in to getting this completed.

3. Christine Cox presented the capital campaign materials which were deemed appropriate.

4. Heather reported that the planned circulation desk by the architects is cramped. It is suggested that the desk be extended to the west by one foot. It was agreed by the board that Bette Newell could speak with the citizen who has expressed a willingness to consider building the circulation desk.

#### 7. Director's Report

A. Heather reported that the \$4,000 grant from Great Lakes Energy has not yet been received but should be 1-2 weeks after returning the agreement.

B. The Director completed an alternate W-9 to receive the \$200 money from Cargil Corporation.

C. Twila and a member of the staff will be in the library to hand out candy on Halloween.

D. Heather reported that she has been approached by The General Federation of Women's Clubs to display information about Human trafficking in the Library. This met with approval.

E. Heather reported that the Library will be represented at the Business Expo in Reed City and that she will be making a presentation at the Rotary.

F. Heather requested permission to rent a dumpster to empty out the store room. It was decided to dispose of discarded items at the city curbside pickup.

#### 8. Old Business

None

#### 9. New Business

A. Heather and Bette will do some beginning work on color palettes for the new building. Bette will contact Joan Porteous to see if she would like to help us with this project.

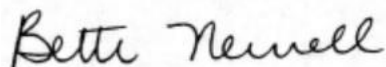
B. Christine reported that a tour of the future library will be held to inform the public and the city/township officials of the building pre-renovation.

C. Internet filtering will be discussed at a future meeting.

#### 10. Adjournment

A motion was made by Edie Betzing and seconded by Twila Betzing to adjourn the meeting. It passed. Meeting adjourned at 9:12 p.m.

Respectfully submitted,



Bette Newell, Secretary RCADL

The next regular meeting of the RCADL Board will be Monday, November 30, 2015 at 6 p.m. in the Reed City Area District Library Community Room.

Approved November 30, 2015