

Reed City Area District Library  
June 3, 2025  
829 S. Chestnut Street, Reed City, MI 49677

1. Call to Order and Attendance

The meeting was called to order by A. Herrera at 5:58 pm.

Attendance was noted:

Present:

A. Herrera, Board President

S. Thompson Richmond Township, Treasurer

S. Hicks Richmond Township, Secretary

J. Cooper Lincoln Township, sitting in until approved as a trustee

K. Nix

K. Feguer, Library Executive Director

Absent:

1 Lincoln Township vacancy

2. Approval of Agenda

Motion to approve agenda by J. Cooper and seconded by S. Thompson, motion carried.

3. Approval of Consent Agenda

Motion to approve consent agenda by S. Thompson, seconded by K. Nix, motion carried.

A. Board follow up discussion

B. Prior Meeting minutes

a. Regular Meeting: May 6, 2025,

C. Approval of Bills and Financial Statements

Reconciliation Report for May submitted

Motion to approve Bills and Financial statements by J. Cooper, seconded by S. Thompson, motion carried.

4. Citizen's Requests and/or comments

None

5. Friends of the Reed City Area District Library comments:

R. Stieg report: Friends will have a table at the RC Farmers Market each week on Wednesday From 4-7. Discussion for purchase of pop up tent/table/banner for use.

Kids Jamboree at the Sesquicentennial Celebration. Friends will help at the jamboree.

Trivia Night is being planned for a date in July at the RC Brewing Company.

6. Board President Comments

Summer Reading program kick off was Tuesday June 3 at the Library with Petting Zoo and Chico's taco truck, they had 132 people in attendance with many signing up for summer Reading program. A successful and fun event for all.

Anna asked board members to participate and help promote the library at the farmers market on Wednesdays through the summer. A sign up sheet will be emailed to the board members.

- A. Director Evaluation, the board and staff will be sent an email with link to complete evaluation for Kristie, will be done confidentially. Anna will send as google document.

#### 7. Standing Committee Report

- A. Budget and Finance – Proposed budget for 2025-26 was presented.
- B. Digital Sign Committee- Will meet when Kristie has 3 proposals for new sign.
- C. Building Committee – Will meet to discuss new sign when Kristie has 3 proposals.
- D. Strategic Plan Committee – Did not meet
- E. HR Committee – Met to discuss director evaluation and budget for salary & wages for staff. Also to discuss board member evaluations.
- F. Ad Hoc Committee

#### 8. Director's Report

Presented her written report to the board.

Take and Make for summer reading program – 300 kits put together.

Megan prepared for the summer reading program- make and takes, programs and prizes.

She gained approval from the City Planning Committee to upgrade the story walk in

Westerburg Park with new material and safer location

Cindy's working on processing new materials including new books and DVDs for summer reading. We have a steady flow of new materials coming into the library. Thank you to Sandy Sikkila for her donation for visually impaired patrons.

Kathy Fiebig is appreciated for her contributions to the garden and plants around the library.

Plant Swap with April Hamilton on May 20<sup>th</sup>.

Summer Reading Program, the library received the OCCF donation of \$5850 for the program.

Received literacy bags from the Great Start Collaborative for library and friends to hand out.

Parking Lot is complete, and check was sent to D & J \$10,150.00

Quotes are being researched for improving and replacing the story walk.

#### 9. Ongoing Business –D & J Asphalt completed parking lot paving project, check sent.

2025/26 Budget approved, certification and resolution signed.

L-4029 and Millage Reduction paperwork –

Roll Call Vote: S. Hicks, yes, S. Thompson, yes, K. Nix, yes, J. Cooper, yes, A. Herrera, yes.

K. Nix motioned to approve, and S. Thompson seconded, motion carried. Millage approved.

#### 10. New Business

#### 11. Board Dynamics

#### 12. Citizen's Request and/or Comments- none

#### 13. Adjournment for board meeting at 6:40 pm

The next meeting of the RCADL will be held on July 1, 2025, at 6 pm in the Reed City Area District Library Community Room.

Respectfully submitted,  
S. Hicks, Secretary

