Reed City Area District Library
Meeting Minutes for September 2, 2025
829 Chestnut Street, Reed City, MI 49677

1. Call to Order and Attendance
   The meeting was called to order by A. Herrera at 6:03 p.m.
   Attendance was noted:
   Present:
   - A. Herrera, Board President, Reed City
   - K. Nix, Vice President, Reed City
   - J. Cooper, Lincoln Township
   - K. Feguer, Library Executive Director

   Absent:
   - S. Thopson, Treasurer, Richmond Township
   - S. Hicks, Secretary, Richmond Township
   - 1 Lincoln Township Representative

2. Approval of the Agenda
   Motion was made by J. Cooper and seconded by K. Nix, motion carried

3. Approval of the Consent Agenda
   Motion was made by J. Cooper and seconded by K. Nix, motion carried.
   A. Board follow up discussion
      - None
   B. Prior meeting minutes
      - Regular Meeting: July 1, 2025
   C. Approval of bills and financial statements
      - Expense reports for previous months' expenses: July and August 2025
      - Financial statements: Reconciliation report for July (August not yet available)

4. Citizen's Requests and/or Comments
   None

5. Friends of the Reed City Area District Library Comments
   R. Stieg reported that the Friends of RCADL had a successful summer at the farmer's market raising awareness, support, and funds for the library. The Friends will partner with library staff to give away two Kindles in a drawing for library card signup month (September). The first annual Friends of RCADL used book sale will be held October 9-11, 2025.

6. Board President Comments
   A. Herrera thanked the Friends of RCADL for their support and encouraged board members to read K. Feguer's email about MI Right to Read and extend their support to the group as appropriate.

7. Standing Committee Reports
   A. Budget and Finance Committee will meet in October
   B. Digital Sign Committee will be rolled into the Building Committee
   C. Building Committee will meet in October
   D. Strategic Planning Committee will meet in October
   E. HR Committee
   F. Ad Hoc Committees

8. Director's Report and Goals
   K. Feguer shared her written report with the board, including updates on staff progress and accomplishments, plans to issue facility library cards, a summary of the summer reading program, and the annual audit.

9. Ongoing Business
   A. The library's audit with Vredeveld LLC is currently in progress. The board can expect a report at the November meeting.

10. New Business
    A. Public Library Financial Management Cohort Approval from IMLS
       Motion was made by J. Cooper and seconded by K. Nix, motion carried to approve the Public Library Financial Management Cohort form acknowledging the training K. Feguer will complete

11. Board Dynamics
    A. The board discussed whether meeting every other month was working. It was agreed that it worked for this meeting and the board will continue this cadence through the end of 2025, then reevaluate its effectiveness. A special meeting may be held to review the story walk proposal.
    B. A second representative from Lincoln township needs to be identified. J. Cooper and A. Herrera will reach out to community members who may be interested in the position.

12. Citizen's Requests and/or Comments
    None

13. Adjournment
    Motion was made by J. Cooper and seconded by K. Nix, motion carried to adjourn at 6:54 p.m.