

Reed City Area District Library Board Meeting

May 21, 2018; 6 PM

RCADL Community Room

829 S. Chestnut St. Reed City, MI 49677; 231-832-2131

Present:

Lyndsey Eccles, President, Reed City

Terry Blood, Vice President, Richmond Township

Bette Newell, Secretary, Lincoln Township (via Speaker Phone)

Cecile Slywka, Treasurer, Richmond Township

Melissa Tonn, Lincoln Township

Phil Noreen, Reed City

Tom Burnosky, Director

Absent:

Mary Neal, Green Township Liaison

Open, Cedar Township Liaison

Open, Hersey Township Liaison

1. Call to order and attendance

The meeting was called to order by Lyndsey Eccles at 6:01 PM. Attendance was noted.

2. Approval of Consent Agenda

A motion was made by Phil Noreen and seconded by Cecile Slywka to accept the consent agenda including the bills and financial statements provided by Tom Burnosky. It passed.

3. Citizen's Requests/Public Comment

No citizens/public present or available

4. Standing Committee Reports

- a. Budget and Finance (Cecile, Mary, Lyndsey and Tom)- preliminary budget provided to board members for review by Tom Burnosky. Meeting scheduled and will be held June 13, 2018 @ 5:30 PM @ RCADL
- b. HR- none

- c. Strategic Planning (Terry, Lyndsey, Bette, Phil, Tom)- met and discussed QSAC certification. Will use app "Trello" for tracking of category progression. Will meet again June 6, 2018 @ 5:30 RCADL.
5. Director's Report
- a. Review April Programs & Metrics-
 - i. Metrics provided by Tom and reviewed by board.
 - ii. A lot of community room use, especially by RCAPS.
 - iii. Aug. 16-17 Great American Crossroads Festival- RCADL will host an "Escape Room" in community room. Theme and prizes TBD. Also, a Book Sale will be held during festival.
 - iv. Upcoming summer programs calendar printed and distributed by Tom Burnosky.
 - 1. Outdoor evening movie discussed before school starts. Looking into company to provide equipment or asking City of Reed City for donation of screen currently located in Pompeii's parking lot.
 - 2. STEAM Maker Space update- waiting on table in mail still, 3Doodler and Button Makers are being tested by patrons for display/example items.
 - v. Broadband Internet and E-Rates discussed for future Internet provider.
 - vi. Great Lakes Energy Grant awarded to RCADL in amount of \$3200 for one AWE computer station.
 - b. '18-'19 Budget- Tom reports budget is on track and work continues on next fiscal year budget. Budgeting at \$226,457 for '18-'19 year. Will hold Budget/Financial Committee and special public Budget meetings.
 - i. Consider working the purchase of the following into the '18/'19 budget"
 - 1. E-books ~\$3,000
 - 2. Cash Drawer/Computer for Circulation Desk ~\$3200+
 - 3. Google Computers for Public Access ~\$560/ea
 - 4. Capital Improvements of \$2,000 (QSAC req't)
 - c. Meetings & Correspondence-
 - i. OCCF Grant meeting 6/9/18, regarding SRP grant of \$5,000.
6. Ongoing Business-
- a. Public Budget Hearing- June TBD
 - b. Hersey Township appointed Jenny Garska as Liaison.
7. New Business
- a. Welcome New RCADL Board Member, Lincoln Township, Melissa Tonn.
 - b. Crossroads Theater Donation Request of \$50 for ad in upcoming theater programs. Motion made by Bette Newell to place ad, seconded by Phil Noreen, passed.
 - c. Broadband Service- FCC will pay 90% (e-rate), RCADL is applying for next year to get this discount.
8. Adjournment- motion made by Phil Noreen, seconded by Melissa Tonn. Motion passed, meeting adjourned at 7:28 PM