

Reed City Area District Library Board Meeting
September 30th, 2019; 6 p.m.
RCADL Community Room
829 S. Chestnut St., Reed City, MI 49677

Present:

Lyndsey Eccles, President, Reed City
Terry Blood, Vice President, Richmond Twp.
Kylene Nix, Treasurer, Reed City
Bette Newell, Secretary, Lincoln Twp.
Cecile Slywka, Trustee, Richmond Twp.
Melissa Tonn, Trustee, Lincoln Twp.
Jenny Garska, Liaison, Hersey Twp.
Dick Hurst, Liaison, Green Twp.
Tom Burnosky, Director

Absent:

Cedar Twp. Liaison, OPEN

1. The meeting was called to order by Lyndsey Eccles at 6:06 p.m.
2. Approval of Agenda
A motion was made by Terry Blood and seconded by Melissa Tonn to approve the agenda as amended. It passed.
3. Approval of Consent Agenda
A motion was made by Terry Blood and seconded by Kylene Nix to approve the minutes of August 26th (the director's report will be attached) and the September bills and financial statements. The LOSB Balance is \$226,870.03 It passed.
4. Citizen's Request/Public Comment
None
5. Standing Committee Reports
 - A. Budget and Finance-did not meet but meeting set for October 9, 2019 at 4 p.m. at the library.
 - B. HR- met and made a final review of the Operations Policy
 - C. Strategic Planning-did not meet but meeting set for October 15, 2019 at 4 p.m. at the library.
 - D. Building Improvement-did meet to discuss disbursement of last of computer furniture grant and \$500 grant for Children and teen area improvement. They will meet again on October 7th at 1 p.m. in the library.
6. Director's Report
(see attached)

- B. Tom reported that the Smithsonian preparations are coming along well and it is slated to be in Reed City from February 1- March 13, 2019. He is looking for volunteers to be docents during the display and also for packing it up at the end.
- C. Grant update- A Great Lakes Energy Grant will be written for the October cycle requesting new computers. Dollar General and OCCF grants need to be completed with how the grants were spent and Michigan Humanities for help with the Smithsonian expenditures and Library of Michigan paperwork to be completed for collection of state aid.

7. Ongoing Business

- A. Adopt New Operations Policy Manual-tabled until next meeting.
- B. Consider Parking Lot Renovation-tabled
- C. A letter, written by Phil Noreen, was reviewed. It was in response to Earl's Windows visit to the library this morning. Earl's response to our issues with condensation and leaking in the windows continues to be inadequate. Tom will tweak the letter and email it soon. It will be followed up with a phone call if no response is received.

8. New Business

- A. Tom presented two additional quotes for snowplowing different from our current plower. More quotes will be sought.

9. Adjournment

A motion was made by Terry Blood and seconded by Melissa Tonn to adjourn the meeting. The meeting was adjourned at 8:26 p.m.

Respectfully Submitted,



Bette Newell, Secretary, RCADL

Next meeting of the RCADL to be October 28th, 2019 at 6 p.m. in the RCADL Community Room.